

CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



AGENDA

Joint REGULAR Meeting

Wednesday, January 9, 2019 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live on Cox Communications-Channel 19, Spectrum(Time Warner)-Channel 24, and AT&T U-verse Channel 99. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the courtesy agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

SPEAKERS

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

SPECIAL ASSISTANCE NEEDED

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the Council Chambers.

CITY COUNCILMEMBERS

David A. Zito, Mayor

Jewel Edson, Deputy Mayor

Judy Hegenauer, Councilmember

Kristi Becker, Councilmember

Kelly Harless, Councilmember

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT: (when applicable)

FLAG SALUTE:

APPROVAL OF AGENDA:

PROCLAMATIONS/CERTIFICATES: *Ceremonial
None at the posting of this agenda*

PRESENTATIONS: *Ceremonial items that do not contain in-depth discussion and no action/direction.
None at the posting of this agenda*

ORAL COMMUNICATIONS:

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.4.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for November 24 – December 14, 2018.

[Item A.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.2. General Fund Adopted Budget for Fiscal Year 2018-2019 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2018-2019 General Fund Adopted Budget.

[Item A.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.3. 2019 City Council Meeting Schedule Planning. (File 0410-05)

Recommendation: That the City Council

1. Review, edit, and/or approve a 2019 interim Council Meeting schedule with proposed cancellations and/or additional meetings.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.4. Successor Agency's (SA) Administrative Budget the Recognized Obligation Payment Schedule (ROPS). (File 0115-30)

Recommendation: That the Successor Agency:

1. Receive the Successor Agency's enforceable obligations payment information and administrative budget for the period July 1, 2019 to June 30, 2020.
2. Adopt **Resolution SA-022** approving the SA Administrative Budget for July 1, 2019 to June 30, 2020.
3. Adopt **Resolution SA-023** approving the ROPS 19-20 for July 1, 2019 to June 30, 2020.

[Item A.4. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)

B. PUBLIC HEARINGS: (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. All other speakers have three minutes each. Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: 657 Marsolan Ave., Applicant: Scott Williams, Case 17-18-14, APN 298-321-07. (File 0600-40)

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP and administratively issue a SDP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, Close the Public Hearing;
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2019-001** conditionally approving a DRP and an administrative SDP to construct a new second-story accessory dwelling unit (ADU) to an existing single-story, single-family residence with an attached two car garage at 657 Marsolan Avenue.

[Item B.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C. STAFF REPORTS: (C.1. - C.2.)

Submit speaker slips to the City Clerk.

C.1. Procurement by the Solana Energy Alliance of Greenhouse Gas (GHG) Free Resources for 2019 – 2021. (File 1010-40)

Recommendation: That the City Council

1. Adopt **Resolution 2019-004** approving the execution of a 3-year (36-month) agreement for GHG-free energy and authorizing the City Manager to execute the appropriate documents.

[Item C.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

C.2. Council Boards, Committees, & Commissions Appointments. (File 0410-05)

Recommendation: That the City Council

1. Review the Regional Boards/Commissions/Committees to:
 - a. Determine the City Selection Committee 2019 annual term appointment.
 - b. Make new or re-appointments to all other agencies for new two-year terms.
2. Review Council Standing Committees and make appointments for a new two-year term.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

WORK PLAN COMMENTS:

Adopted June 13, 2018

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Edson, Alternate-Zito
- b. County Service Area 17: Primary- Vacant, Alternate-Hegenauer
- c. Escondido Creek Watershed Authority: Vacant /Staff (no alternate).
- d. League of Ca. Cities' San Diego County Executive Committee: Primary-Edson, Alternate-Vacant and any subcommittees.
- e. League of Ca. Cities' Local Legislative Committee: Primary-Edson, Alternate- Vacant
- f. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-Edson, Alternate- Vacant
- g. North County Dispatch JPA: Primary- Vacant, Alternate-Edson
- h. North County Transit District: Primary-Edson, Alternate-Vacant
- i. Regional Solid Waste Association (RSWA): Primary-Hegenauer, Alternate-Vacant
- j. SANDAG: Primary-Zito, Alternate-Edson, 2nd Alternate- Vacant, and any subcommittees.
- k. SANDAG Shoreline Preservation Committee: Primary-Zito, Alternate-Hegenauer
- l. San Dieguito River Valley JPA: Primary-Hegenauer, Alternate- Vacant
- m. San Elijo JPA: Primary-Zito, Primary- Vacant, Alternate-City Manager
- n. 22nd Agricultural District Association Community Relations Committee: Primary- Vacant, Alternate-Edson

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson.
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, Hegenauer
- c. Highway 101 / Cedros Ave. Development Committee – Edson, Vacant
- d. I-5 Construction Committee – Zito, Edson.
- e. Parks and Recreation Committee – Zito. Edson
- f. Public Arts Committee – Hegenauer, Vacant
- g. School Relations Committee – Hegenauer, Vacant
- h. Solana Beach-Del Mar Relations Committee – Zito, Vacant

ADJOURN:

Next Regularly Scheduled Meeting is January 23, 2019
Always refer the City's website Event Calendar for updated schedule or contact City Hall.
www.cityofsolanabeach.org 858-720-2400

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the January 9, 2019 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on January 3, 2019 at 3:15 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., January 9, 2019, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk
City of Solana Beach, CA

UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, as of this Agenda Posting. Dates, times, locations are all subject to change. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
Thursday, January 17, 2019, 5:30 p.m. (City Hall)
- **Climate Action Commission**
Wednesday, January 16, 2019, 5:30 p.m. (City Hall)
- **Parks & Recreation Commission**
Thursday, January 10, 2019, 4:00 p.m. (Fletcher Cove Community Center)
- **Public Arts Commission**
Tuesday, January 22, 2019, 5:30 p.m. (City Hall)
- **View Assessment Commission**
Tuesday, January 15, 2019, 6:00 p.m. (Council Chambers)



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: January 9, 2019
ORIGINATING DEPT: Finance
SUBJECT: Register of Demands

BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands- 11/24/18 through 12/14/18

Check Register-Disbursement Fund (Attachment 1)		\$	1,129,407.06
Net Payroll	November 30, 2018		144,550.76
Federal & State Taxes	November 30, 2018		33,344.20
PERS Retirement (EFT)	November 30, 2018		42,959.06
Council Payroll	December 13, 2018		2,919.99
Federal & State Taxes	December 13, 2018		259.20
PERS Retirement (EFT)	December 13, 2018		537.73
Net Payroll	December 14, 2018		203,083.34
Federal & State Taxes	December 14, 2018		52,962.03
PERS Retirement (EFT)	December 14, 2018		42,959.06
TOTAL		\$	<u>1,652,982.43</u>

DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The register of demands for November 24, 2018 through December 14, 2018 reflects total expenditures of \$1,652,982.43 from various City funding sources.

CITY COUNCIL ACTION: _____ _____

WORK PLAN:

N/A

OPTIONS:


- Ratify the register of demands.
- Do not ratify and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council ratify the above register of demands.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Check Register – Disbursement Fund

PENTAMATION
 DATE: 12/17/2018
 TIME: 19:52:26

CITY OF SOLANA BEACH, CA
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact_gl_cash='1011' and transact_ck_date between '20181124 00:00:00.000' and '20181214 00:00:00.000'
 ACCOUNTING PERIOD: 6/19

FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	93822	11/29/18	4706	24 HOUR ELEVATOR, INC	00165006570	ELVTR MAINT-NOV	0.00	163.78
1011	93823	11/29/18	1135	AFFORDABLE PIPELINE SERV	00165006520	K-STORM DRAIN MAINT	0.00	1,100.00
1011	93823	11/29/18	1135	AFFORDABLE PIPELINE SERV	00165006520	H-STORM DRAIN MAINT	0.00	1,140.00
	TOTAL CHECK						0.00	2,240.00
1011	93824	11/29/18	2137	AFLAC	001	NOVEMBER 18	0.00	947.92
1011	93825	11/29/18	4452	ALL THE KING'S FLAGS	00165006570	POW/US/CA FLAGS	0.00	597.33
1011	93826	11/29/18	3178	ARJIS	00160006110	FY18/19 ARJIS FEE	0.00	9,054.00
1011	93827	11/29/18	4832	AT&T CALNET 3	00160006120	9391012280 08/24-9/23	0.00	383.55
1011	93828	11/29/18	2526	BARTEL ASSOCIATES, LLC	00150005300	GASB74&75 FY18 CALC	0.00	6,000.00
1011	93829	11/29/18	3480	BUSINESS PRINTING COMPAN	00165006510	BUS CARD-RIVERA	0.00	84.18
1011	93833	11/29/18	1914	US BANK	00165006570	RTN-STARTER	0.00	-397.18
1011	93833	11/29/18	1914	US BANK	00150005350	ZEN ROOM-FILLOW RFND	0.00	-21.54
1011	93833	11/29/18	1914	US BANK	00160006120	PRIME MMBSH	0.00	-14.00
1011	93833	11/29/18	1914	US BANK	00160006120	PAINT-FD AC VENTS	0.00	4.16
1011	93833	11/29/18	1914	US BANK	00150005100	COUNCIL MFG SUPPLIES	0.00	4.89
1011	93833	11/29/18	1914	US BANK	00160006170	SCUBA MOUTHPIECE	0.00	5.13
1011	93833	11/29/18	1914	US BANK	00165006570	WORK BOX-CH	0.00	6.77
1011	93833	11/29/18	1914	US BANK	00165006530	PWI WATER	0.00	7.38
1011	93833	11/29/18	1914	US BANK	00165006530	PWI WATER	0.00	7.38
1011	93833	11/29/18	1914	US BANK	00165006530	PWI WATER	0.00	8.38
1011	93833	11/29/18	1914	US BANK	00160006170	FIRST AID SUPPLIES	0.00	9.95
1011	93833	11/29/18	1914	US BANK	00150005450	HOSTING DOMAINS-SEPT	0.00	9.95
1011	93833	11/29/18	1914	US BANK	45099256510	STAMPS	0.00	10.00
1011	93833	11/29/18	1914	US BANK	00150005400	MS SGR T PANEL	0.00	12.90
1011	93833	11/29/18	1914	US BANK	00160006120	PRIME MMBSH	0.00	14.00
1011	93833	11/29/18	1914	US BANK	00160006120	PRIME MMBSH	0.00	14.00
1011	93833	11/29/18	1914	US BANK	00150005450	BATTERIES	0.00	15.04
1011	93833	11/29/18	1914	US BANK	00150005250	CLOSED SESSION-09/26	0.00	15.49
1011	93833	11/29/18	1914	US BANK	00150005200	CLOSED SESSION-09/26	0.00	15.49
1011	93833	11/29/18	1914	US BANK	00150005200	CLOSED SESSION-10/10	0.00	16.00
1011	93833	11/29/18	1914	US BANK	00150005250	CLOSED SESSION-10/10	0.00	16.00
1011	93833	11/29/18	1914	US BANK	00150005450	HDMI CABLE	0.00	16.77
1011	93833	11/29/18	1914	US BANK	00165006570	MS PLUMBING SUPPLIES	0.00	17.04
1011	93833	11/29/18	1914	US BANK	45099256510	MAP-TIDE PARK AREA	0.00	20.00
1011	93833	11/29/18	1914	US BANK	25055005570	BARK IN PARK MIC	0.00	20.00
1011	93833	11/29/18	1914	US BANK	00150005450	TV WALL MOUNT	0.00	20.98
1011	93833	11/29/18	1914	US BANK	00160006120	GRIP SHEETS	0.00	21.98
1011	93833	11/29/18	1914	US BANK	12050005460	IIPP TRAIN-RISK/HR	0.00	22.99
1011	93833	11/29/18	1914	US BANK	00150005150	DIVIDERS	0.00	24.77
1011	93833	11/29/18	1914	US BANK	00160006170	TAPE	0.00	27.98
1011	93833	11/29/18	1914	US BANK	00150005200	CERTIFICATE PAPER	0.00	29.06
1011	93833	11/29/18	1914	US BANK	00160006170	DIVING KNIFE	0.00	33.94
1011	93833	11/29/18	1914	US BANK	00165006570	FLAG POLE LIGHT	0.00	35.55
1011	93833	11/29/18	1914	US BANK	00150005450	BATTERIES	0.00	37.76

PENTAVATION
 DATE: 12/17/2018
 TIME: 19:52:26

CITY OF SOLANA BEACH, CA
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact_gl_cash='1011' and transact_ck_date between '20181124 00:00:00.000' and '20181214 00:00:00.000'
 ACCOUNTING PERIOD: 6/19

FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
1011	93833	11/29/18	1914	US BANK	00150005150	DIAS LASER POINTER	0.00	40.13
1011	93833	11/29/18	1914	US BANK	00165006560	LIGHT-FCP RESTROOMS	0.00	41.88
1011	93833	11/29/18	1914	US BANK	00170007110	HALLOWEEN CANDY-LCCC	0.00	42.66
1011	93833	11/29/18	1914	US BANK	00150005450	KEYBOARD/MOUSE	0.00	42.99
1011	93833	11/29/18	1914	US BANK	00160006120	4 WOOD HANDLE	0.00	48.00
1011	93833	11/29/18	1914	US BANK	00160006170	LB-CRRSION SPRAY	0.00	48.42
1011	93833	11/29/18	1914	US BANK	00160006170	TWR MOVE REFRSHMNTS	0.00	54.14
1011	93833	11/29/18	1914	US BANK	00160006140	EMBROIDERY-FARLOW	0.00	57.48
1011	93833	11/29/18	1914	US BANK	00150005150	PAPER/SCISSORS/PCTRS	0.00	59.09
1011	93833	11/29/18	1914	US BANK	00165006560	FCP LIGHTBULBS	0.00	15.88
1011	93833	11/29/18	1914	US BANK	00150005200	LA TIMES SUB-OCT-JAN	0.00	51.87
1011	93833	11/29/18	1914	US BANK	00160006120	COSTCO MBSHP RNWL	0.00	60.00
1011	93833	11/29/18	1914	US BANK	27060006120	STRIKETM-BARRON-9/25	0.00	60.00
1011	93833	11/29/18	1914	US BANK	00150005100	CLOSED SESSION-09/26	0.00	62.17
1011	93833	11/29/18	1914	US BANK	00160006120	CANVAS TARP	0.00	63.61
1011	93833	11/29/18	1914	US BANK	00150005450	COUNCIL CONTACT-OCT	0.00	65.00
1011	93833	11/29/18	1914	US BANK	00150005150	COUNCIL MTG DVDS	0.00	67.85
1011	93833	11/29/18	1914	US BANK	00150005450	RAM	0.00	71.09
1011	93833	11/29/18	1914	US BANK	00165006570	ZEN DEN-SPACE HEATR	0.00	73.26
1011	93833	11/29/18	1914	US BANK	00160006170	MICROWAVE-FC	0.00	80.80
1011	93833	11/29/18	1914	US BANK	00160006120	4 FLOOR SQUEEGEE	0.00	93.08
1011	93833	11/29/18	1914	US BANK	00150005100	CLOSED SESSION-10/10	0.00	94.98
1011	93833	11/29/18	1914	US BANK	25055005570	BARK IN PARK FENCING	0.00	96.72
1011	93833	11/29/18	1914	US BANK	00150005150	GOOGLE STRG SUB	0.00	99.99
1011	93833	11/29/18	1914	US BANK	00150005400	PANEL LUNCH-MS SRGT	0.00	99.99
1011	93833	11/29/18	1914	US BANK	00165006530	TRASH PICKER	0.00	102.08
1011	93833	11/29/18	1914	US BANK	00160006120	STRIKETM-BARRON-9/24	0.00	103.38
1011	93833	11/29/18	1914	US BANK	27060006120	STRIKETM-BARRON-9/25	0.00	104.34
1011	93833	11/29/18	1914	US BANK	00150005150	ARCHIVAL DVDS	0.00	111.07
1011	93833	11/29/18	1914	US BANK	00160006120	STRG/BAR HDNL/GRIPS	0.00	111.91
1011	93833	11/29/18	1914	US BANK	00150005150	PRESENTATION REMOTE	0.00	114.24
1011	93833	11/29/18	1914	US BANK	00160006120	PRIME MBSHP	0.00	119.91
1011	93833	11/29/18	1914	US BANK	00165006560	EXT CORDS/PLUGS	0.00	128.22
1011	93833	11/29/18	1914	US BANK	00165006560	LIGHTS FCP RESTROOMS	0.00	128.84
1011	93833	11/29/18	1914	US BANK	00170007110	TREE LIGHTING SUPPLIES	0.00	137.20
1011	93833	11/29/18	1914	US BANK	00165006530	TIRES	0.00	142.89
1011	93833	11/29/18	1914	US BANK	00165006560	TIRES	0.00	155.53
1011	93833	11/29/18	1914	US BANK	50900007700	TIRES	0.00	155.53
1011	93833	11/29/18	1914	US BANK	25560006180	JG TRLR CLEANING FEE	0.00	165.41
1011	93833	11/29/18	1914	US BANK	00160006120	SNDGSS/WEIGHT BALL	0.00	218.70
1011	93833	11/29/18	1914	US BANK	00150005350	3 DRAWER FILE CABNT	0.00	257.00
1011	93833	11/29/18	1914	US BANK	00150005450	HARD DRIVE	0.00	265.95
1011	93833	11/29/18	1914	US BANK	00160006120	DTGNT/CLNR/TSSUE/BAGS	0.00	320.89
1011	93833	11/29/18	1914	US BANK	00150005150	ARCHIVAL MP3S	0.00	325.00
1011	93833	11/29/18	1914	US BANK	001	TREE LIGHT-ORNAMT GFTS	0.00	382.50
1011	93833	11/29/18	1914	US BANK	13550005450	CPRS CONF-WENGER-3/19	0.00	440.00
1011	93833	11/29/18	1914	US BANK	001	CURVED MONITOR-WADE	0.00	537.67
1011	93833	11/29/18	1914	US BANK	13550005550	LCW CONF-POUNEH-2019	0.00	550.00
1011	93833	11/29/18	1914	US BANK	45994076510	TV PLANNING CONF RM	0.00	1,623.24
1011	93833	11/29/18	1914	US BANK		SERVER ROOM AC UNIT	0.00	3,380.00
								11,816.96

TOTAL CHECK

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	93834	11/29/18	1686	I&HW-CWEA, INC	00165006520	MEMBSHP RNWL-KERR	0.00	188.00
1011	93835	11/29/18	101	CAMEO PAPER & JANITORIAL	00160006170	TOWELS/LINERS	0.00	148.20
1011	93836	11/29/18	4168	CHEN RYAN ASSOCIATES	00165006540	ONCALL TRFFC PE 09/29	0.00	760.00
1011	93837	11/29/18	5171	CORELOGIC SOLUTIONS, LLC	00155005550	PROPERTY PRO DATA	0.00	96.83
1011	93838	11/29/18	127	COX COMMUNICATIONS INC	00150005450	TV BRDCAST 11/10-12/9	0.00	1,163.89
1011	93839	11/29/18	218	DATATICKET INC.	00160006140	PRKNG TCKT ADMIN-OCT	0.00	100.00
1011	93839	11/29/18	218	DATATICKET INC.	00160006140	PRKNG TCKT ADMIN-OCT	0.00	1,252.14
	TOTAL CHECK						0.00	1,352.14
1011	93840	11/29/18	108	DEL MAR BLUE PRINT COMPA	00165006510	307 SANTA HELENA	0.00	5.98
1011	93840	11/29/18	108	DEL MAR BLUE PRINT COMPA	00170007100	PHOTO CONTEST FLYER	0.00	19.36
	TOTAL CHECK						0.00	25.34
1011	93841	11/29/18	38	DEPARTMENT OF CONSERVATI	001	SMIP FEES JUL-SEP 18	0.00	-63.34
1011	93841	11/29/18	38	DEPARTMENT OF CONSERVATI	001	SMIP FEES JUL-SEP 18	0.00	1,266.87
	TOTAL CHECK						0.00	1,203.53
1011	93842	11/29/18	848	DEPARTMENT OF CONSUMER A	00150005300	REISSUE CHR#92117	0.00	180.00
1011	93843	11/29/18	739	DEPARTMENT OF JUSTICE	00160006140	FINGERPRINT APP-OCT	0.00	32.00
1011	93843	11/29/18	739	DEPARTMENT OF JUSTICE	00150005400	FINGERPRINT APP-OCT	0.00	32.00
	TOTAL CHECK						0.00	64.00
1011	93844	11/29/18	134	DIXIELINE LUMBER CO INC	00165006530	LIQUID NAILS	0.00	4.62
1011	93844	11/29/18	134	DIXIELINE LUMBER CO INC	00165006530	HEX NUTS	0.00	6.29
1011	93844	11/29/18	134	DIXIELINE LUMBER CO INC	00165006530	ARMOR ALL	0.00	14.52
1011	93844	11/29/18	134	DIXIELINE LUMBER CO INC	00165006570	RINGS/PLIERS	0.00	18.40
1011	93844	11/29/18	134	DIXIELINE LUMBER CO INC	00165006570	SOAP DISPENSER	0.00	35.29
	TOTAL CHECK						0.00	79.12
1011	93845	11/29/18	94	ESGIL CORPORATION	00155005560	BLDG PRMT 10/01-10/04	0.00	5,919.92
1011	93845	11/29/18	94	ESGIL CORPORATION	00155005560	BLDG PRMT 10/15-10/18	0.00	6,341.52
1011	93845	11/29/18	94	ESGIL CORPORATION	00155005560	BLDG PRMT 10/08-10/12	0.00	11,615.21
1011	93845	11/29/18	94	ESGIL CORPORATION	00160006120	FIRE PRMT 10/15-10/18	0.00	1,055.52
1011	93845	11/29/18	94	ESGIL CORPORATION	00160006120	FIRE PRMT 10/01-10/04	0.00	1,511.32
1011	93845	11/29/18	94	ESGIL CORPORATION	00160006120	FIRE PRMT 10/08-10/12	0.00	2,253.35
	TOTAL CHECK						0.00	28,696.84
1011	93846	11/29/18	46	FIRE SERVICE SPECIFICATI	00160006120	RESCUE TOOL RPR	0.00	1,608.69
1011	93847	11/29/18	1792	HARRIS & ASSOC. INC.	21355005550	1715.15 PROF SVC-OCT	0.00	1,583.53
1011	93847	11/29/18	1792	HARRIS & ASSOC. INC.	21355005550	1715.15 PROF SVC-OCT	0.00	2,203.97
	TOTAL CHECK						0.00	3,787.50
1011	93848	11/29/18	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 11/30/18	0.00	10,467.51
1011	93849	11/29/18	3859	ICMA RETIREMENT TRUST-RH	001	ICMA PD 11/30/18	0.00	2,001.28

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	93850	11/29/18	87	ISLA VERDE HOA	20575007530	LANDSCAPE MAINT-NOV	0.00	425.00
1011	93851	11/29/18	5538	J. C. BALDWIN CONSTRUCTIO	001	DVLP DPST RFND-04/95	0.00	1,825.37
1011	93852	11/29/18	5098	JOSE GARCIA	00165006530	MILEAGE-11/15/18	0.00	34.88
1011	93853	11/29/18	2102	LEGAL SHIELD CORP	001	PPD LEGAL-NOV 18	0.00	90.65
1011	93854	11/29/18	4738	MEDICAL EYE SERVICES	001	EE#36-NOV 18	0.00	29.14
1011	93854	11/29/18	4738	MEDICAL EYE SERVICES	00150005400	ROUNDING-NOV 18	0.00	-0.23
1011	93854	11/29/18	4738	MEDICAL EYE SERVICES	001	VISION NOVEMBER 18	0.00	455.11
TOTAL CHECK							0.00	484.02
1011	93855	11/29/18	5508	MERCHANTS BUILDING MAINT	00165006570	JANITORIAL SVC-OCT	0.00	4,581.35
1011	93855	11/29/18	5508	MERCHANTS BUILDING MAINT	00165006570	JANITORIAL SVC-NOV	0.00	4,581.35
TOTAL CHECK							0.00	9,162.70
1011	93856	11/29/18	5536	MICHELLE RILEY	001	RFND-SB-0636294	0.00	42.50
1011	93857	11/29/18	5407	PJ CASTORENA, INC.	55000007750	CCA MAILER-10/29-11/5	0.00	76.67
1011	93857	11/29/18	5407	PJ CASTORENA, INC.	55000007750	CCA MAILER-11/12-11/19	0.00	150.77
1011	93857	11/29/18	5407	PJ CASTORENA, INC.	55000007750	CCA MAILER-NEM	0.00	543.83
TOTAL CHECK							0.00	771.27
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	1.69
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	1.72
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	6.75
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	6.90
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	7.59
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	7.60
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	7.76
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	7.76
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	13.50
1011	93858	11/29/18	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	13.80
TOTAL CHECK							0.00	75.07
1011	93859	11/29/18	4522	NISSHO OF CALIFORNIA	00165006560	REPLCD MAINLINE-LC	0.00	257.49
1011	93860	11/29/18	50	OFFICE DEPOT INC	00155005550	FOLDERS/RBR ENDS/PADS	0.00	25.43
1011	93860	11/29/18	50	OFFICE DEPOT INC	00155005550	FOLDERS/LABELS/STAPLE	0.00	118.13
TOTAL CHECK							0.00	143.56
1011	93861	11/29/18	5539	PACIFIC CENTURY DEVELOPM	001	DVLP DPST RFND-06/98	0.00	2,298.28
1011	93862	11/29/18	4797	PAMELA ELLIOTT LANDSCAPE	21355005550	1713.24/421 N GRANADO	0.00	62.50
1011	93863	11/29/18	4767	PARTNERSHIPS WITH INDUST	00165006550	TRASH ABTMENT PE 10/31	0.00	682.93
1011	93863	11/29/18	4767	PARTNERSHIPS WITH INDUST	00165006570	TRASH ABTMENT PE 10/31	0.00	682.94
TOTAL CHECK							0.00	1,365.87
1011	93864	11/29/18	5541	PATRICK EDWARD DOUGHTERT	001	DVLP DPST RFND-04/94	0.00	200.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
FUND - 001 - GENERAL FUND								
1011	93865	11/29/18	5151	PHARMALINK, INC	27060006120	CSA17.19-DEA C II FEE	0.00	99.00
1011	93866	11/29/18	4658	PLACEMENTS, INC	21355005550	1714.20/959 GENEVIEVE	0.00	967.50
1011	93867	11/29/18	1087	PREFERRED BENEFIT INS AD	00150005400	ROUNDING NOVEMBER 18	0.00	-0.07
1011	93867	11/29/18	1087	PREFERRED BENEFIT INS AD	00150005400	ADMIN FEE NOVEMBER 18	0.00	6.75
1011	93867	11/29/18	1087	PREFERRED BENEFIT INS AD	001	DENTAL NOVEMBER 18	0.00	2,804.62
TOTAL CHECK							0.00	2,811.30
1011	93868	11/29/18	3362	RAPHAEL'S PARTY RENTALS	00170007110	TREE LIGHT RNTL-12/101	0.00	2,068.03
1011	93869	11/29/18	2260	REDFLEX TRAFFIC SYSTEMS,	00165006540	RED LIGHT CAMERA-OCT	0.00	7,158.00
1011	93870	11/29/18	4080	JENNIFER REED	00170007100	SHORELINE-09/17-10/04	0.00	1,292.50
1011	93871	11/29/18	5540	ROLF ERIKSON	001	DVLPD DPST RFND-06/95	0.00	380.00
1011	93871	11/29/18	5540	ROLF ERIKSON	001	DVLPD DPST RFND-05/95	0.00	420.00
TOTAL CHECK							0.00	800.00
1011	93872	11/29/18	3942	SAN DIEGO COUNTY-APCD	00165006570	EMSSN FEE RNEWL/REN	0.00	380.00
1011	93873	11/29/18	86	SAN ELIJO HILLS II HOA	20775007550	LANDSCAPE MAINT-NOV	0.00	6,550.00
1011	93874	11/29/18	88	SANTA FE HILLS HOA	20475007520	LANDSCAPE MAINT-NOV	0.00	12,250.00
1011	93875	11/29/18	141	SANTA FE IRRIGATION DIST	00165006560	005506015 09/15-11/15	0.00	136.32
1011	93875	11/29/18	141	SANTA FE IRRIGATION DIST	00165006560	005506016 09/15-11/15	0.00	483.48
1011	93875	11/29/18	141	SANTA FE IRRIGATION DIST	00165006560	005979003 09/15-11/15	0.00	589.95
1011	93875	11/29/18	141	SANTA FE IRRIGATION DIST	20375007510	005979004 09/15-11/15	0.00	451.92
1011	93875	11/29/18	141	SANTA FE IRRIGATION DIST	20375007510	007732000 09/15-11/15	0.00	187.14
TOTAL CHECK							0.00	1,848.81
1011	93876	11/29/18	1770	AMERICAN ASSETS TRUST MA	001	DVLPD DPST RFND-11/96	0.00	5,879.85
1011	93877	11/29/18	169	SDG&E CO INC	00165006570	UTILITIES-09/30-11/06	0.00	2,263.94
1011	93877	11/29/18	169	SDG&E CO INC	21100007600	UTILITIES-09/30-11/06	0.00	2,474.78
1011	93877	11/29/18	169	SDG&E CO INC	20375007510	UTILITIES-10/03-11/06	0.00	2,496.13
1011	93877	11/29/18	169	SDG&E CO INC	00165006570	UTILITIES-10/03-11/06	0.00	5,528.17
1011	93877	11/29/18	169	SDG&E CO INC	00165006540	UTILITIES-09/30-11/06	0.00	402.83
1011	93877	11/29/18	169	SDG&E CO INC	00165006530	UTILITIES-09/30-11/06	0.00	440.69
1011	93877	11/29/18	169	SDG&E CO INC	00165006540	UTILITIES-10/03-11/06	0.00	870.88
1011	93877	11/29/18	169	SDG&E CO INC	00165006530	UTILITIES-10/03-11/06	0.00	995.93
TOTAL CHECK							0.00	15,473.35
1011	93878	11/29/18	3909	SECTRAN SECURITY INC	12050005460	COURIER SVC-NOV	0.00	106.00
1011	93878	11/29/18	3909	SECTRAN SECURITY INC	12050005460	COURIER SVC FUEL-NOV	0.00	14.31
TOTAL CHECK							0.00	120.31
1011	93879	11/29/18	2085	SOLANA BEACH TOWNE CENTE	001	DVLPD DPST RFND-10/98	0.00	47,072.44
1011	93880	11/29/18	280	SPARKLETT'S INC	00150005350	DRINK WATER-JUL-CH	0.00	22.00

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	93880	11/29/18	280	SPARKLETT'S INC	00165006570	BAL TRANSF PURE FLO	0.00	36.31
1011	93880	11/29/18	280	SPARKLETT'S INC	00150005350	BAL TRANSF PURE FLO	0.00	68.97
	TOTAL CHECK							127.28
1011	93881	11/29/18	4465	SUN LIFE FINANCIAL	001	NOVEMBER18 SUPP LIFE	0.00	656.20
1011	93881	11/29/18	4465	SUN LIFE FINANCIAL	001	NOVEMBER18 LIVE&ADD	0.00	1,062.60
1011	93881	11/29/18	4465	SUN LIFE FINANCIAL	001	NOVEMBER18 LTD	0.00	1,422.50
	TOTAL CHECK							3,141.30
1011	93882	11/29/18	4534	TRAFFIC SUPPLY, INC	00165006540	10 CROSSWALK SIGNS	0.00	3,232.50
1011	93882	11/29/18	4534	TRAFFIC SUPPLY, INC	00165006540	TRAFFIC SIGNS	0.00	753.43
1011	93882	11/29/18	4534	TRAFFIC SUPPLY, INC	00165006540	RUBBER CAR STOP/SPIKE	0.00	771.27
	TOTAL CHECK							4,757.20
1011	93883	11/29/18	3980	TURNOUT MAINTENANCE COMP	21460006120	RPR TRNOUT COAT-LOFT	0.00	128.00
1011	93884	11/29/18	5542	UNITARIAN UNIVERSALIST F	001	DVLPR DPST RFND-06/95	0.00	3,505.00
1011	93885	11/29/18	12	UNITED WAY OF SAN DIEGO	001	UNITED WY PD 11/30/18	0.00	40.00
1011	93886	11/29/18	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-1717.48 DRP	0.00	643.50
1011	93886	11/29/18	2097	UT SAN DIEGO - NRTH COUN	00155005350	PUB HRNG-1714.08 DRP	0.00	154.07
1011	93886	11/29/18	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-LUPA	0.00	177.22
	TOTAL CHECK							974.79
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00165006520	PW CELL 10/02-11/01	0.00	6.11
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	21100007600	PW CELL 10/02-11/01	0.00	6.11
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	50900007700	PW CELL 10/02-11/01	0.00	6.11
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00165006510	PW CELL 10/02-11/01	0.00	12.22
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00165006540	PW CELL 10/02-11/01	0.00	12.22
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00165006560	PW CELL 10/02-11/01	0.00	12.22
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00165006530	PW CELL 10/02-11/01	0.00	18.33
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00160006140	CODES CELL 9/29-10/28	0.00	0.58
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	27060006120	FIRE IPAD 9/29-10/28	0.00	114.03
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00160006120	FIRE CELL 9/29-10/28	0.00	203.47
1011	93887	11/29/18	30	VERIZON WIRELESS-SD	00160006120	BC CELL 9/29-10/28	0.00	60.85
	TOTAL CHECK							452.25
1011	93888	11/29/18	5019	TIFFANY WADE	00155005550	REISSUE CK#92470	0.00	162.00
1011	93888	11/29/18	5019	TIFFANY WADE	001	REISSUE CK#92470	0.00	-149.00
	TOTAL CHECK							13.00
1011	93889	11/29/18	2823	WELLS FARGO BANK	67685008560	ADMIN FEE 11/18-11/19	0.00	450.00
1011	93890	11/29/18	4256	XYLEM DEWATERING SOLUTIO	00165006560	REPR/BTTRY/FILTERS	0.00	1,064.87
1011	93891	12/06/18	5535	AARON SATHRUM	001	RFND: STVR OVR PYMT	0.00	362.18
1011	93892	12/06/18	1135	AFFORDABLE PIPELINE SERV	50900007700	I-SEWER CLEANING	0.00	425.00
1011	93893	12/06/18	5537	AMARPAL S. AURORA	001	RFND-SBGR-349/360 N G	0.00	26,568.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	001700007110	AUTO FUEL 11/03-12/02	0.00	51.93
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00165006560	AUTO FUEL 11/03-12/02	0.00	60.13
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00165006570	AUTO FUEL 11/03-12/02	0.00	100.23
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00165006510	AUTO FUEL 11/03-12/02	0.00	110.24
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	50900007700	AUTO FUEL 11/03-12/02	0.00	120.26
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00160006120	AUTO FUEL 11/03-12/02	0.00	268.47
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00160006140	AUTO FUEL 11/03-12/02	0.00	284.62
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00165006530	AUTO FUEL 11/03-12/02	0.00	290.66
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00165006520	AUTO FUEL 11/03-12/02	0.00	320.72
1011	93894	12/06/18	3704	ARCO GASPRO PLUS	00160006170	AUTO FUEL 11/03-12/02	0.00	436.95
	TOTAL CHECK						0.00	2,044.21
1011	93895	12/06/18	4832	AT&T CALNET 3	00165006540	939112279 10/24-11/23	0.00	43.36
1011	93895	12/06/18	4832	AT&T CALNET 3	50900007700	939112277 10/24-11/23	0.00	13.28
	TOTAL CHECK						0.00	56.64
1011	93896	12/06/18	2526	BARTEL ASSOCIATES, LLC	00150005300	GASB74&75 FY18 CALC	0.00	1,000.00
1011	93897	12/06/18	5320	BAYSHORE CONSULTING GROU	55000007750	CCA PROF SVC-OCT	0.00	1,425.00
1011	93897	12/06/18	5320	BAYSHORE CONSULTING GROU	55000007750	CCA PROF SVC-SEPT	0.00	1,837.50
1011	93897	12/06/18	5320	BAYSHORE CONSULTING GROU	55000007750	CCA PROF SVC-AUG	0.00	3,075.00
1011	93897	12/06/18	5320	BAYSHORE CONSULTING GROU	55000007750	CCA PROF SVC-JUL	0.00	3,150.00
1011	93897	12/06/18	5320	BAYSHORE CONSULTING GROU	55000007750	CCA PROF SVC-NOV	0.00	5,550.00
	TOTAL CHECK						0.00	15,037.50
1011	93898	12/06/18	1561	CDW GOVERNMENT INC	00150005450	WINDOWS SRVR LICENSE	0.00	175.90
1011	93898	12/06/18	1561	CDW GOVERNMENT INC	00150005450	POWER SUPPLY	0.00	243.05
	TOTAL CHECK						0.00	418.95
1011	93899	12/06/18	1295	CITY OF DEL MAR	00150005450	IT MAINT SUPPORT-JUL	0.00	1,500.00
1011	93899	12/06/18	1295	CITY OF DEL MAR	00150005450	IT MAINT SUPPORT-SEPT	0.00	1,500.00
1011	93899	12/06/18	1295	CITY OF DEL MAR	00150005450	IT MAINT SUPPORT-AUG	0.00	1,650.00
	TOTAL CHECK						0.00	4,650.00
1011	93900	12/06/18	134	DIXIELINE LUMBER CO INC	00165006570	PIN PUNCH	0.00	3.38
1011	93901	12/06/18	269	DUDEK & ASSOCIATES INC.	50998336510	9833 PUMP STN-OCT	0.00	732.50
1011	93902	12/06/18	5262	GEORGE HILLS COMPANY, IN	12050005460	PROF SRVC-JULY	0.00	180.60
1011	93903	12/06/18	4166	HOGAN LAW APC	21355005550	1715.15 PROF SVC-OCT	0.00	1,332.50
1011	93904	12/06/18	4165	KANE BALLMER & BERKMAN	00150005250	NTCD PROF SVC PE10/31	0.00	8,424.44
1011	93905	12/06/18	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	1.69
1011	93905	12/06/18	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	6.75
1011	93905	12/06/18	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	7.59
1011	93905	12/06/18	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	7.60
1011	93905	12/06/18	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	13.50
	TOTAL CHECK						0.00	37.13
1011	93906	12/06/18	3357	MOHAMMAD SAMMAK	00165006510	CITY ENG LUNCHEON-NOV	0.00	11.85

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
1011	93907	12/06/18	57	OFFICE TEAM INC.	001500005150	TEMP HELP PE 07/06	0.00	929.90
1011	93908	12/06/18	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-MS	0.00	30.00
1011	93908	12/06/18	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-FC	0.00	30.00
1011	93908	12/06/18	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-PW	0.00	30.00
1011	93908	12/06/18	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-LC	0.00	30.00
1011	93908	12/06/18	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-FS	0.00	35.00
1011	93908	12/06/18	5361	HABITAT PROTECTION, INC	00165006570	PEST CONTROL-NOV-CH	0.00	45.00
TOTAL CHECK							0.00	200.00
1011	93909	12/06/18	1112	RANCHO SANTA FE SECURITY	00165006560	RESTRM LCK/UNLOCK-NOV	0.00	529.42
1011	93909	12/06/18	1112	RANCHO SANTA FE SECURITY	00165006560	ALARM MONITORING-NOV	0.00	205.09
TOTAL CHECK							0.00	734.51
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	00165006560	005506018 1102-113018	0.00	282.76
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	00165006560	005506019 1102-113018	0.00	714.01
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	20875007580	005506020 1102-113018	0.00	2,155.36
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	20475007520	GRP 5-25 10/02-11/30	0.00	4,587.89
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	20475007520	GRP 6-01 11/02-11/30	0.00	4,283.62
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	00165006560	005979005 10/02-11/30	0.00	292.98
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	50900007700	005979008 10/02-11/30	0.00	85.08
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	00165006520	005506014 11/02-11/30	0.00	256.33
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	50900007700	005506014 11/02-11/30	0.00	768.97
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	00165006530	011695000 11/02-11/30	0.00	31.88
1011	93910	12/06/18	141	SANTA FE IRRIGATION DIST	00165006550	011695000 11/02-11/30	0.00	95.63
TOTAL CHECK							0.00	13,554.51
1011	93911	12/06/18	5544	SARA JONES	001	RFND-FCCC 11/18/18	0.00	500.00
1011	93912	12/06/18	521	SOLANA CENTER	00165006520	SB PEST RND UP EVENT	0.00	2,272.66
1011	93913	12/06/18	280	SPARKLETT'S INC	00165006570	DRINK WATER-NOV-PW	0.00	25.74
1011	93914 V	12/06/18	195	SUPERIOR FLOOR DESIGNS	00150005450	IT MAINT SUPPORT-OCT	0.00	-1,500.00
1011	93914	12/06/18	195	SUPERIOR FLOOR DESIGNS	00150005450	IT MAINT SUPPORT-OCT	0.00	1,500.00
TOTAL CHECK							0.00	0.00
1011	93915	12/06/18	5545	SURF & TURF PROPERTIES	001	RFND: STVR OVR PYMNT	0.00	67.07
1011	93916	12/13/18	5137	ABLE PATROL & GUARD, INC	00170007110	FCCC SECURITY- NOV	0.00	150.00
1011	93917	12/13/18	5029	BILL SMITH FOREIGN CAR S	00160006170	NISSAN FRNTR-BATTERY	0.00	129.75
1011	93918	12/13/18	3105	BURTECH PIPELINE, INC	509	9856.17 CIRCLE RT RLS	0.00	30,850.78
1011	93919	12/13/18	3480	BUSINESS PRINTING COMPAN	00150005350	WINDOW ENVELOPES	0.00	668.47
1011	93920	12/13/18	5441	CALIFORNIA SKATEPARKS	45994386510	9438.10-SKATE PRK-NOV	0.00	44,995.75
1011	93920	12/13/18	5441	CALIFORNIA SKATEPARKS	45994386510	9438 SKT PRK RTN-NOV	0.00	2,368.19
1011	93920	12/13/18	5441	CALIFORNIA SKATEPARKS	459	9438 SKT PRK RTN-NOV	0.00	-2,368.19
TOTAL CHECK							0.00	44,995.75

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
1011	93921	12/13/18	5051	CINTAS CORPORATION NO. 2	00165006570	FIRST AID SUPPLIES-CH	0.00	273.16
1011	93922	12/13/18	1295	CITY OF DEL MAR	00150005450	IT MAINT SUPPORT-OCT	0.00	1,500.00
1011	93923	12/13/18	2631	CLEAN STREET	00165006550	STREET SWP-NOV	0.00	3,299.92
1011	93924	12/13/18	3924	CLEARWIRE LEGACY LLC	213	REISSUE CK#88866	0.00	1,009.00
1011	93924	12/13/18	3924	CLEARWIRE LEGACY LLC	213	REISSUE CK#88866	0.00	1,515.00
1011	93924	12/13/18	3924	CLEARWIRE LEGACY LLC	213	REISSUE CK#88866	0.00	1,819.33
1011	93924	12/13/18	3924	CLEARWIRE LEGACY LLC	213	REISSUE CK#88866	0.00	2,120.00
1011	93924	12/13/18	3924	CLEARWIRE LEGACY LLC	213	REISSUE CK#88866	0.00	2,120.00
1011	93924	12/13/18	3924	CLEARWIRE LEGACY LLC	213	REISSUE CK#88866	0.00	2,307.00
1011	93924	12/13/18	3924	CLEARWIRE LEGACY LLC	213	REISSUE CK#88866	0.00	10,890.33
TOTAL CHECK								
1011	93925	12/13/18	5171	CORELOGIC SOLUTIONS, LLC	00155005550	PROPERTY PRO DATA	0.00	96.83
1011	93926	12/13/18	318	COUNTY OF SAN DIEGO ASSE	00155005550	MAP FEE 10/11/18	0.00	2.00
1011	93927	12/13/18	127	COX COMMUNICATIONS INC	00150005450	TV BRDCST 11/19-12/18	0.00	623.42
1011	93928	12/13/18	1964	CSAC EXCESS INSURANCE AU	12050005460	EXIGIS IMPLMNTN 2/2	0.00	995.00
1011	93929	12/13/18	4467	DEGRE GENTNER	001	REFND-1718.14/657 MARS	0.00	600.00
1011	93930	12/13/18	5210	COUNTY OF SAN DIEGO	00160006140	PRKNG CITE ADMIN-OCT	0.00	3,203.75
1011	93931	12/13/18	331	EL CAMINO RENTAL	00170007110	HOLIDY TREE/LIFT-BOOM	0.00	331.50
1011	93932	12/13/18	94	ESGIL CORPORATION	00155005560	BLDG PRMT 11/12-11/16	0.00	5,555.01
1011	93932	12/13/18	94	ESGIL CORPORATION	00160006120	BLDG PRMT 11/12-11/16	0.00	601.10
1011	93932	12/13/18	94	ESGIL CORPORATION	00155005560	BLDG PRMT 10/22-10/26	0.00	5,092.68
1011	93932	12/13/18	94	ESGIL CORPORATION	00160006120	FIRE PRMT 10/22-10/26	0.00	1,232.43
TOTAL CHECK								12,481.22
1011	93933	12/13/18	1985	EXTERIOR PRODUCTS INC	00170007100	55 HOLIDAY BANNERS	0.00	2,475.00
1011	93934	12/13/18	223	FEDEX	00150005150	SHIPPING-11/29/18	0.00	29.05
1011	93935	12/13/18	322	FIRE ETC.	00160006120	CLEANER/DEGREASER	0.00	98.90
1011	93936	12/13/18	4169	FIRE STATS, LLC	00160006120	FIRE DATA-JUL18-DEC18	0.00	918.00
1011	93937	12/13/18	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 12/13/18	0.00	4,614.39
1011	93937	12/13/18	11	ICMA RETIREMENT TRUST-45	001	ICMA PD 12/14/18	0.00	9,282.68
TOTAL CHECK								13,897.07
1011	93938	12/13/18	3859	ICMA RETIREMENT TRUST-RH	001	ICMA PD 12/14/18	0.00	2,001.28
1011	93939	12/13/18	5399	INBOUND DESIGN INC.	55000007750	SEA WEBSITE MAINT-DEC	0.00	49.00
1011	93940	12/13/18	3285		00150005400	LIVESCAN	0.00	20.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	93941	12/13/18	5314	MICHAEL R WELCH	50998336510	9833 DEWATER ANALYSIS	0.00	2,720.00
1011	93942	12/13/18	111	MISSION LINEN & UNIFORM	21100007600	LAUNDRY-PUB WORKS	0.00	1.69
1011	93942	12/13/18	111	MISSION LINEN & UNIFORM	50900007700	LAUNDRY-PUB WORKS	0.00	6.75
1011	93942	12/13/18	111	MISSION LINEN & UNIFORM	00165006520	LAUNDRY-PUB WORKS	0.00	7.59
1011	93942	12/13/18	111	MISSION LINEN & UNIFORM	00165006560	LAUNDRY-PUB WORKS	0.00	7.60
1011	93942	12/13/18	111	MISSION LINEN & UNIFORM	00165006530	LAUNDRY-PUB WORKS	0.00	13.50
	TOTAL CHECK						0.00	37.13
1011	93943	12/13/18	4554	NEWMAN REPLACEMENT WINDO	45094486510	9448.02MS WNDW RTROFT	0.00	2,785.00
1011	93944	12/13/18	4522	NISSHO OF CALIFORNIA	00165006530	STREET LNDSCP SVC-OCT	0.00	1,841.00
1011	93944	12/13/18	4522	NISSHO OF CALIFORNIA	00165006560	PRKS LNDSCP SVC-OCT	0.00	18,875.36
1011	93944	12/13/18	4522	NISSHO OF CALIFORNIA	00165006570	PUBFAC LNDSCP SVC-OCT	0.00	3,685.77
1011	93944	12/13/18	4522	NISSHO OF CALIFORNIA	20375007510	MID#33 LNDSCP SVC-OCT	0.00	4,443.59
1011	93944	12/13/18	4522	NISSHO OF CALIFORNIA	20875007580	CRT LNDSCP SVC-OCT	0.00	5,589.16
	TOTAL CHECK						0.00	34,434.88
1011	93945	12/13/18	50	OFFICE DEPOT INC	00155005550	MAGNETIC DATA CARDS	0.00	12.38
1011	93945	12/13/18	50	OFFICE DEPOT INC	00155005550	ASSORTD MAGNETS	0.00	16.65
	TOTAL CHECK						0.00	29.03
1011	93946	12/13/18	1377	ONE DAY SIGNS	00165006540	GOLF CART PERMITS	0.00	129.30
1011	93947	12/13/18	54	1 STOP TONER & INKJET, L	00155005550	COLOR/TONER-PLANNING	0.00	75.41
1011	93947	12/13/18	54	1 STOP TONER & INKJET, L	00155005560	COLOR/TONER-PLANNING	0.00	167.00
1011	93947	12/13/18	54	1 STOP TONER & INKJET, L	00155005550	COLOR/TONER-PLANNING	0.00	172.39
1011	93947	12/13/18	54	1 STOP TONER & INKJET, L	00155005560	COLOR/TONER-PLANNING	0.00	172.39
	TOTAL CHECK						0.00	587.19
1011	93948	12/13/18	3754	PAL GENERAL ENGINEERING	202	9362PAV RPR RTN-11/30	0.00	-8,035.68
1011	93948	12/13/18	3754	PAL GENERAL ENGINEERING	202	9362PAV CTN RTN-11/30	0.00	-1,033.41
1011	93948	12/13/18	3754	PAL GENERAL ENGINEERING	20293626510	9362.19 PAV RPR-11/30	0.00	152,677.97
1011	93948	12/13/18	3754	PAL GENERAL ENGINEERING	20293626510	9362PAV RPR RTN-11/30	0.00	8,035.68
1011	93948	12/13/18	3754	PAL GENERAL ENGINEERING	20293626510	9362PAV RPR CNT-11/30	0.00	19,634.79
1011	93948	12/13/18	3754	PAL GENERAL ENGINEERING	20293626510	9362PAV CTN RTN-11/30	0.00	1,033.41
	TOTAL CHECK						0.00	172,312.76
1011	93949	12/13/18	5151	PHARMALINK, INC	27060006120	CSA17.19-C II FEE	0.00	99.00
1011	93950	12/13/18	1008	PSC, LLC	00165006520	HHW-NOV	0.00	1,468.10
1011	93951	12/13/18	4080	JENNIFER REED	00150005350	ADMIN SVC-NOV	0.00	585.75
1011	93952	12/13/18	416	REGIONAL COMMS SYS, MS 0	00160006120	CAP CODE-NOV	0.00	32.50
1011	93953	12/13/18	4867	ROYAL WINDOW COVERINGS I	45094486510	9448.02 EXTR SHFTERS-3	0.00	4,378.00
1011	93954	12/13/18	257	SAN DIEGO COUNTY SHERIFF	21960006110	LAW ENFORCEMENT-OCT	0.00	8,537.64
1011	93954	12/13/18	257	SAN DIEGO COUNTY SHERIFF	00160006110	LAW ENFORCEMENT-OCT	0.00	339,705.36
1011	93954	12/13/18	257	SAN DIEGO COUNTY SHERIFF	001	CR TOW FEE-OCT	0.00	-601.81

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FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
TOTAL CHECK							347,641.19
1011	93955	12/13/18	SECTRAN SECURITY INC	120500005460	COURIER SVC-DEC	0.00	106.00
1011	93955	12/13/18	SECTRAN SECURITY INC	120500005460	COURIER SVC FUEL-DEC	0.00	14.31
TOTAL CHECK							120.31
1011	93956	12/13/18	SHARP REES-STEALY MEDICA	001500005400	PRE-EMPLOYMENT SCREEN	0.00	105.00
1011	93957	12/13/18	SIEMENS INDUSTRY, INC	211000007600	ST LIGHT REPAIR-OCT	0.00	427.66
1011	93957	12/13/18	SIEMENS INDUSTRY, INC	211000007600	ST LGHT RCMNT-LSF/I-5	0.00	7,800.00
1011	93957	12/13/18	SIEMENS INDUSTRY, INC	00165006540	TRAFFIC SGNL MNT-OCT	0.00	993.92
1011	93957	12/13/18	SIEMENS INDUSTRY, INC	00165006540	TRAFFIC CALL OUT-OCT	0.00	372.81
TOTAL CHECK							9,594.39
1011	93958	12/13/18	SOLANA BEACH FIREFIGHTER 001		FD DUES PD 12/14/18	0.00	778.50
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	PAN	0.00	21.54
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	CALENDAR	0.00	25.21
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	PENCILS	0.00	29.84
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	TAPE/TONER	0.00	171.72
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	BINDERS/STAPLER	0.00	76.99
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	TRASH CAN	0.00	6.45
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	WST BSKT/BINS/CAL RIB	0.00	34.44
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	PAPER/PENS/STAPLES	0.00	38.94
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	POST IT/PENS	0.00	42.17
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	FLAGS/HIGHLIGHT/DRAWER	0.00	48.12
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	MESH BIN/CALANDAR	0.00	50.08
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	ADD TAPE/ FLAGS/RIEN	0.00	67.08
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	PINS/STAPLESR/HOOKS	0.00	72.43
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001500005300	PAPER/TONER/STAPLER	0.00	213.48
1011	93959	12/13/18	STAPLES CONTRACT & COMME	001600006120	COLOR INK/TONER	0.00	367.26
TOTAL CHECK							1,265.75
1011	93960	12/13/18	DEPARTMENT OF INDUSTRIAL	125500005465	FY19 OSIP WRKR COMP	0.00	3,586.13
1011	93961	12/13/18	SUMMIT ENVIRONMENTAL GRO	001550005550	PROF SVC NOV	0.00	660.00
1011	93961	12/13/18	SUMMIT ENVIRONMENTAL GRO	45999036190	9903 PROF SVC LCP-NOV	0.00	3,740.00
1011	93961	12/13/18	SUMMIT ENVIRONMENTAL GRO	45099266190	9926 PROF SVC SND-NOV	0.00	440.00
1011	93961	12/13/18	SUMMIT ENVIRONMENTAL GRO	21355005550	1714.20/959 GENEVIEVE	0.00	500.00
1011	93961	12/13/18	SUMMIT ENVIRONMENTAL GRO	21355005550	1714.29/SOL HGHLD-NOV	0.00	261.74
1011	93961	12/13/18	SUMMIT ENVIRONMENTAL GRO	21355005550	1714.29/SOL HGHLD-NOV	0.00	8,238.26
TOTAL CHECK							13,840.00
1011	93962	12/13/18	SUN GRAPHICS INC	001555005560	BLDNG PRMT/APP FORMS	0.00	998.72
1011	93963	12/13/18	TRAFFIC SUPPLY, INC	001650006540	TRAFFIC SIGNS	0.00	700.20
1011	93964	12/13/18	UNITED WAY OF SAN DIEGO 001		UNITED WY PD 12/14/18	0.00	40.00
1011	93965	12/13/18	UT SAN DIEGO - NRTH COUN	001500005300	PUB HRNG-EMIF/PDIF/PU	0.00	298.28
1011	93965	12/13/18	UT SAN DIEGO - NRTH COUN	001550005550	PUB HRNG-1718.12 DRP	0.00	208.31
1011	93965	12/13/18	UT SAN DIEGO - NRTH COUN	001550005550	PUB HRNG-1717.14 DRP	0.00	222.46

PENTAMATION
 DATE: 12/17/2018
 TIME: 19:52:26

PAGE NUMBER: 12
 ACCTPA21

CITY OF SOLANA BEACH, CA
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact_gl_cash='1011' and transact_ck_date between '20181124 00:00:00.000' and '20181214 00:00:00.000'
 ACCOUNTING PERIOD: 6/19

FUND - 001 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
1011	93965	12/13/18	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-1717.42 DRP	0.00	224.03
1011	93965	12/13/18	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-1717.37 DRP	0.00	232.28
1011	93965	12/13/18	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-F19/20 GRNTS	0.00	102.63
1011	93965	12/13/18	2097	UT SAN DIEGO - NRTH COUN	00150005300	PUB HRNG-USR FEE AMND	0.00	107.78
1011	93965	12/13/18	2097	UT SAN DIEGO - NRTH COUN	00155005550	PUB HRNG-1714.29 EIR	0.00	187.50
TOTAL CHECK							0.00	1,583.27
1011	93966	12/13/18	5509	VALLEY CONSTRUCTION MANAG	50998336510	9833PMP STN MNGMT-NOV	0.00	11,890.00
1011	93967	12/13/18	30	VERIZON WIRELESS-SD	00150005450	IT CELL 10/24-11/23	0.00	114.03
1011	93968	12/13/18	3723	WAGWORKS	00150005400	FSA ADMIN-NOV	0.00	118.25
1011	93969	12/13/18	4844	WARWICK GROUP CONSULTANT	45099266190	9926.19 PROF SVC-NOV	0.00	5,375.00
1011	93970	12/13/18	4763	WESTERN AUDIO VISUAL	00150005450	CHAMBERS TECH-DEC	0.00	499.00
1011	V900006	11/29/18	5129	KAYLA MOSHKI	00170007100	MILEAGE-11/14/18	0.00	29.70
1011	V900007	12/13/18	5527	PCL CONSTRUCTION INC.	50998336510	9833 SB PMP STN-NOV	0.00	81,605.00
1011	V900007	12/13/18	5527	PCL CONSTRUCTION INC.	50998336510	9833 PMP STN RTN-NOV	0.00	4,295.00
1011	V900007	12/13/18	5527	PCL CONSTRUCTION INC.	509	9833 PMP STN RTN-NOV	0.00	-4,295.00
TOTAL CHECK							0.00	81,605.00
TOTAL CASH ACCOUNT							0.00	1,129,407.06
TOTAL FUND							0.00	1,129,407.06
TOTAL REPORT							0.00	1,129,407.06



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: January 9, 2019
ORIGINATING DEPT: Finance
SUBJECT: **Report on Changes Made to the General Fund Adopted Budget for Fiscal Year 2018-2019**

BACKGROUND:

Staff provides a report at each Council meeting that lists changes made to the current Fiscal Year (FY) General Fund Adopted Budget.

The information provided in this Staff Report lists the changes made through December 12, 2018.

DISCUSSION:

The following table reports the revenue, expenditures, and transfers for 1) the Adopted General Fund Budget approved by Council on June 14, 2017 (Resolution 2017-095) and 2) any resolutions passed by Council that amended the Adopted General Fund Budget.

GENERAL FUND - ADOPTED BUDGET PLUS CHANGES As of December 12, 2018					
Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
Reso 2017-095	Adopted Budget	17,916,600	(17,098,600)	(401,600) (1)	\$ 416,400
Reso 2018-070	Fiscal Year 2018/19 Appropriation Revisions	76,100	(229,900)	-	262,600
Reso 2018-089	Crossing Guards	38,507	(59,242)	-	241,865
Reso 2018-101	SBFA MOU	-	(185,425)	-	56,440
Reso 2018-093	City-Wide Janitorial Services	-	(8,620)	-	47,820
Reso 2018-117	Crossing Guards	19,253	(29,620)	-	37,453
Reso 2018-128	Pers Side Fund	-	155,700	-	193,153
(1) Transfers to:					
	Debt Service for Public Facilities		151,100		
	City CIP Fund		250,500	401,600	

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

COUNCIL ACTION:

FISCAL IMPACT:

N/A

WORK PLAN:

N/A

OPTIONS:

- Receive the report.
- Do not accept the report

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive the report listing changes made to the FY 2018-2019 General Fund Adopted Budget.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: January 9, 2019
ORIGINATING DEPT: City Clerk's Department
SUBJECT: 2019 City Council Meeting Schedule Planning

BACKGROUND:

Pursuant to Solana Beach Municipal Code Section 2.04.070, *the City Council shall hold Regular meetings in the Council Chambers of City Hall, on a day and time set by resolution.* Pursuant to Resolution 2005-019, regularly scheduled meetings are established for the second (2nd) and fourth (4th) Wednesdays of each month. Historically, certain meeting dates that may conflict with official holidays have been cancelled and a short summer break has been observed. Special Meetings may be scheduled to maintain the consistency needed to sustain City operations.

The purpose of this Staff Report is to forecast and review potential holidays, breaks, and possible Special Meeting dates and to establish the 2019 Council Meeting schedule.

DISCUSSION:

Attachment 1 is the City Council's anticipated 2019 Regular Meeting schedule along with potential conflicts to consider for cancellation or, if needed, to establish additional meetings. Consideration of the annual meeting schedule for the purpose of possible modifications facilitates preparation of an anticipated agenda schedule. Additionally, memorializing a plan allows:

- Adequate time for Staff to prepare Staff Reports and a final agenda packet on time.
- Adequate preparation time for Council to review the agenda.
- Sufficient time for public notification of any cancelled/rescheduled meetings.

Therefore, this item is intended to review and consider potential modifications of the *regularly scheduled* 2019 City Council meetings. Any meeting that may be cancelled and rescheduled at this time for planning purposes is not permanent. If a Regular

CITY COUNCIL ACTION:

Meeting date is cancelled at this time, it is not permanently cancelled and may still take place at its *regularly scheduled* date/time/place, per proper noticing requirements.

Regularly scheduled meetings are intended to provide consistency and to meet the public's general expectations. There are specific noticing requirements for Regular and Special Meeting agendas.

Meeting Types	Agenda Noticing Requirement
Regular Meetings (established by Resolution)	72 hours prior to meeting time.
Special Meetings (called at any time)	24 hours prior to meeting time.

Specific City business, such as the introduction of Ordinances, is required to take place only at a Regular Council Meeting; therefore, the anticipation of cancelled meetings is necessary to appropriately coordinate meeting agendas, and related business, in order to effectively manage City operations.

Staff recommends that the Council discuss potential schedule conflicts, review proposed recommendations, and provide direction to Staff accordingly in order to prepare a revised calendar for reference and planning.

CEQA COMPLIANCE STATEMENT: N/A

FISCAL IMPACT: N/A

WORK PLAN: N/A

OPTIONS:

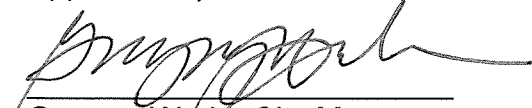
- Review and approve proposed 2019 Council Meeting Schedule.
- Cancel and/or reschedule the Council meeting dates due to conflicts with holidays and summer break.
- Consider cancellation or rescheduling of other dates.
- Do not cancel or reschedule any Council meeting dates.

DEPARTMENT RECOMMENDATION:

Staff recommends that City Council review, edit, and/or approve a 2019 interim schedule with proposed cancellations and/or additional meetings.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. 2019 City Council Meeting Proposed Dates

2019 Proposed Council Meeting Dates

January - June

2 nd Wed	January 9 th	
4 th Wed	January 23 rd	
2 nd Wed	February 13 th	
4 th Wed	February 27 th	
2 nd Wed	March 13 th	
4 th Wed	March 27 th	
2 nd Wed	April 10 th	
4 th Wed	April 24 th	
2 nd Wed	May 8 th	
4 th Wed	May 22 nd	
2 nd Wed	June 12 th	
4 th Wed	June 26 th	

July - December

2 nd Wed	July 10 th	
4 th Wed	July 24 th Summer Break	Cancel
2 nd Wed	August 14 th Summer Break	Cancel
4 th Wed	August 28 th	
2 nd Wed	September 11 th	
4 th Wed	September 25 th	
2 nd Wed	October 9 th	
4 th Wed	October 23 rd	
2 st Wed	November 13 th	
3 rd Wed	November 20 th	Special
4 th Wed	November 27 th Week of Thanksgiving	Cancel
2 nd Wed	December 11 th	
4 th Wed	December 25 th Week of Christmas	Cancel

NOTE: Any Regular Meeting that is cancelled is not a permanent cancellation and may occur at its regularly scheduled time, per required noticing for Regular Meetings (72 hours).



STAFF REPORT

CITY OF SOLANA BEACH/SOLANA BEACH SUCCESSOR AGENCY

TO: Honorable Mayor/Chair and City Councilmembers/Directors
FROM: Gregory Wade, City Manager/Executive Director
MEETING DATE: January 9, 2019
ORIGINATING DEPT: Finance
SUBJECT: Consideration of Resolution No. SA-022 Approving the Administrative Budget and Resolution No. SA-023 Approving the Recognized Obligation Payment Schedule (ROPS) both for the Period July 1, 2019 to June 30, 2020

BACKGROUND:

As of February 1, 2012, the Solana Beach Redevelopment Agency (the "Agency") was dissolved pursuant to Assembly Bill (AB) 1x26, which was found to be constitutional by the California Supreme Court in its decision in the *California Redevelopment Association v. Matosantos* case. Prior to the dissolution of the Agency, on January 11, 2012, the City Council adopted Resolution 2012-011, electing to become the Successor Agency (SA) to the Agency. Included as part of this legislation was the formation of a Countywide Oversight Board to replace all local Oversight Boards for each city's SA to be effective July 1, 2016. However, Senate Bill (SB) 107 delayed the formation of this Countywide OB until July 1, 2018.

On June 27, 2012, as part of the Fiscal Year (FY) 2012/13 State budget package, the Legislature passed, and the Governor signed, AB 1484, the primary purpose of which was to make technical and substantive amendments to the Dissolution Laws based on experience at the State and local level in implementing that act. As a budget "trailer bill," AB 1484 took immediate effect upon signature by the Governor. AB 1484 made several changes to the process and timing for preparation and approval of a SA's Recognized Obligation Payment Schedule (ROPS).

As part of the FY 2015/16 State budget package, the Legislature passed Senate Bill (SB) 107. As a budget "trailer bill," SB 107 took immediate effect upon signature by the Governor on September 22, 2015. The primary purpose of SB 107 was to make technical and substantive amendments to the Existing Dissolution Law including requiring an annual rather than a biannual ROPS and new administrative cost allocation formulas.

SUCCESSOR AGENCY ACTION: _____

This item is before the City Council, in its capacity as the SA, for consideration of Resolutions No. SA-022 (Attachment 1) approving the SA's Administrative Budget for the period of July 1, 2019 to June 30, 2020 and No. SA-023 (Attachment 2) approving the ROPS 19-20 for the period of July 1, 2019 to June 30, 2020.

DISCUSSION:

Recognized Obligation Payment Schedule (ROPS)

The ROPS sets forth the payment amounts needed for the SA to meet its outstanding enforceable obligations for each fiscal year period until all outstanding debt and obligations are paid. The ROPS 19-20 will cover the twelve-month enforceable obligation payment cycle under AB 1x26 as amended by AB 1484 and SB 107 (collectively referred to as the "Dissolution Laws"), and will control distributions from the Redevelopment Property Tax Trust Fund ("RPTTF") to pay enforceable obligations during the period from July 2019 through June 2020. The enforceable obligations in Solana Beach consist primarily of bond payments and payments for legal services for the "The Affordable Housing Coalition of San Diego v Sandoval, et al" and "San Diego County Board of Education (SDCBoE), et al vs Sandoval, et al" cases. For the ROPS 19-20 period, enforceable obligations for which RPTTF will be requested totals \$206,964.

The ROPS 19-20 must be prepared on a template form released by the DOF and must be approved by the SA's Oversight Board and transmitted to the DOF and other specified recipients by February 1, 2019. As previously noted, this year there is one Countywide Oversight Board as opposed to individual Oversight Boards for each successor agency. The DOF must approve or disapprove the various enforceable obligations (including payment amounts and funding sources) set forth on an oversight board-approved ROPS 19-20 by April 15, 2019. If necessary, the SA then has five (5) business days to request a "meet and confer" session with the DOF to seek reconsideration by the DOF of any disputed enforceable obligation items.

The DOF meet and confers will generally occur within the following 30-day period, with the DOF required to provide its final determination on ROPS 19-20 enforceable obligations by May 15, 2019 (15 days prior to the next RPTTF distribution). The ROPS 19-20 preparation and approval process will culminate this year with a June 1, 2019 distribution to the SA of RPTTF funds by each county auditor-controller to cover specified administrative costs and for payment of upcoming enforceable obligations during July 2019 through June 2020, along with RPTTF pass-through payments and the distribution of any remaining residual RPTTF funds to other affected taxing entities.

The ROPS 19-20 will be submitted to the Oversight Board for approval at their regular meeting on January 17, 2019, with a subsequent submission to the DOF by the February 1, 2019 deadline.

The ROPS 19-20 (Attachment 3) consists entirely of items included on ROPS 18-19 and previously approved by the DOF.

If necessary, pursuant to SB 107, the annual ROPS can only be amended once and no later than October 1st of a given fiscal year.

Successor Agency Administrative Budget and Administrative Cost Allowance

Pursuant to the Dissolution Laws, the SA must also prepare an Administrative Budget (Attachment 4) for the fiscal year for approval by the Oversight Board.

Before the passage of SB 107, the SA was entitled to an Administrative Cost Allowance for a fiscal year equal to the greater of \$250,000 or 3% of the RPTTF received by the SA from the County Auditor-Controller to make enforceable obligation payments during the fiscal year. In the case of Solana Beach, the SA typically received \$250,000 annually or \$125,000 for each six-month ROPS period.

Beginning July 1, 2016, the Administrative Cost Allowance is the greater of \$250,000 or up to 3% of the actual RPTTF distributed to the successor agency in the preceding fiscal year, reduced by the successor agency's Administrative Cost Allowance. However, in no case can the Administrative Cost Allowance exceed 50% of the total RPTTF distributed to pay enforceable obligations in the preceding fiscal year, reduced by administrative costs paid for by RPTTF. In Solana Beach, under the 50% formula, the maximum Administrative Cost Allowance would be \$118,799 for the upcoming ROPS period. This will be the third consecutive fiscal year that the City has not received the \$250,000 allowance. Last year, or FY 2018/19, the City received \$160,081 using the new formula.

The Administrative Cost Allowance calculation for the period of July 1, 2019 to June 30, 2020, using the criteria in the paragraph above, is shown in the Administrative Cost Allowance (ACA) for ROPS 19-20 table in Attachment 5.

This Administrative Budget must include:

- Estimated amounts for SA administrative costs for the upcoming two six-month periods.
- Proposed sources of payment for such administrative costs, which may include the Administrative Cost Allowance described below, as well as other eligible sources available to the SA.
- Proposals for arrangements for administrative/operations services to be provided to the SA by the Sponsoring Community or other entity.

The Administrative Budget for the period of July 1, 2019 to June 30, 2020 is prepared in conjunction with the ROPS for the same time period. Though the SA can request up to \$118,789 as an Administrative Cost Allowance, the SA is requesting an amount of \$41,400 for the Administrative Budget for July 1, 2019 to June 30, 2020. The Administrative Budget includes \$24,000 for staff salary and benefits to reimburse the City of Solana Beach (City) for staff work, \$12,100 for legal and audit professional

services, \$1,400 for materials and supplies, and \$5,300 for related costs based on the City's cost allocation plan that are based on a City-wide allocation of staff salary and benefits.

The requested Administrative Budget amount of \$41,400 for FY 2019/20 is lower than the \$160,081 amount requested in FY 2018/19 due to lower expected costs in FY 2019/20 due to 1) Oversight Board responsibilities moving from the SA to the County of San Diego and 2) work related to the issuance of the 2017 Tax Allocation Refunding Bonds being completed.

The administrative budget will also be submitted to the Oversight Board for approval at a regular meeting on January 17, 2019. The administrative budget is no longer required to be submitted to the DOF for their approval.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

For the ROPS 19-20 period, enforceable obligations for which RPTTF will be requested totals \$206,964. RPTTF reserves are being requested to pay for enforceable obligations in the amount of \$40,000 as well as the administrative allowance. The administrative Cost Allowance requested will be \$41,400.

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments/modifications.
- Provide direction and feedback.

DEPARTMENT RECOMMENDATION:

Staff recommends that the Successor Agency:

1. Receive the Successor Agency's enforceable obligations payment information and administrative budget for the period July 1, 2019 to June 30, 2020.
2. Adopt Resolution No. SA-022 approving the SA Administrative Budget for July 1, 2019 to June 30, 2020.

3. Adopt Resolution No. SA-023 approving the ROPS 19-20 for July 1, 2019 to June 30, 2020.

CITY MANAGER/EXECUTIVE DIRECTOR'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager/Executive Director

Attachments:

1. Resolution No. SA-022
2. Resolution No. SA-023
3. Recognized Obligation Payment Schedule for the period July 1, 2019 to June 30, 2020.
4. Successor Agency Administrative Budget for the period July 1, 2019 to June 30, 2020.
5. Administrative Cost Allowance (ACA) for ROPS 19-20

SUCCESSOR AGENCY RESOLUTION NO. SA-022

RESOLUTION OF THE SUCCESSOR AGENCY FOR THE SOLANA BEACH REDEVELOPMENT AGENCY APPROVING THE SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2019/20 AND REQUESTING OVERSIGHT BOARD APPROVAL

WHEREAS, on December 29, 2011, the California Supreme Court delivered its decision in *California Redevelopment Association v. Matosantos*, finding Assembly Bill X1 26 (the "Dissolution Act") largely constitutional; and

WHEREAS, under the Dissolution Act and the California Supreme Court's decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Solana Beach Redevelopment Agency (the "Former RDA"), were dissolved on February 1, 2012, and successor agencies were designated and vested with the responsibility of winding down the business and fiscal affairs of the former redevelopment agencies; and

WHEREAS, on January 11, 2012, the City Council of the City of Solana Beach adopted Resolution No. 2012-011 accepting for the City the role of Successor Agency to the Former RDA (the "Successor Agency"); and

WHEREAS, under the Dissolution Act, an oversight board is established for each successor agency to a former redevelopment agency with the responsibility of overseeing the activities of the successor agency and approving certain actions of the successor agency in connection with the successor agency's wind down of the affairs of the former redevelopment agency; and

WHEREAS, the oversight board (the "Oversight Board") for the Successor Agency has been duly constituted pursuant to the Dissolution Act; and

WHEREAS, Health & Safety Code Section 34177(j) requires the Successor Agency to prepare an Administrative Budget for Fiscal Year 2019/20 and to submit it to the Oversight Board for approval; and

WHEREAS, an Administrative Budget for Fiscal Year 2019/20 has been prepared in conformance with State law and has been presented to the Successor Agency.

NOW, THEREFORE, BE IT RESOLVED, by the Successor Agency for the Solana Beach Redevelopment Agency, as follows:

Section 1. Recitals Correct. The Successor Agency finds that the above Recitals are true and correct and have served as the basis for the findings and approvals set forth below.

Section 2. Approval of Administrative Budget for Fiscal Year 2019/20. The Successor Agency hereby approves the Administrative Budget for Fiscal Year 2019/20, attached hereto as Exhibit A.

Section 3. Request for Oversight Board Approval of Administrative Budget. The Successor Agency hereby requests the Oversight Board to approve the Administrative Budget for Fiscal Year 2019/20, attached hereto as Exhibit A.

Section 4. California Environmental Quality Act. The Successor Agency determines that the activity approved by this Resolution is not a "project" for purposes of CEQA, as that term is defined by Guidelines Section 15378, because this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines.

Section 5. Further Actions and Documents. The Executive Director or designee, following consultation with the Agency Counsel, is authorized to take all actions and execute all documents on behalf of the Successor Agency necessary to effectuate the purpose of this Resolution.

Section 6. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Successor Agency declares that its board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 6. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED, AND ADOPTED by the Successor Agency to the Solana Beach Redevelopment Agency at its meeting held on the 9th day of January 2019, by the following vote:

AYES: Board Member –
NOES: Board Member –
ABSENT: Board Member –
ABSTAIN: Board Member –

DAVID A. ZITO, Chair

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, Agency Counsel

ANGELA IVEY, Agency Secretary

EXHIBIT A

SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOLANA BEACH
 ADMINISTRATIVE BUDGET
July 1, 2019 to June 30, 2020

Expenditure Category	Payee	Description	Amount
Salary/Benefits	Various	Employee Salaries and Benefits	24,000
Legal Services	McDougal, Love, et al	Contract for Professional Services-Legal	3,200
Legal Services	Goldfarb & Lipman	Contract for Professional Services-Legal	3,200
Legal Services	Kane, Ballmer & Berkman	Contract for Professional Services-Legal	3,200
Audit	Lance, Sol	Contract for Professional Services-Audit	2,500
Material, Supplies, & Services	Various	Costs - material, supplies and services expenditure categories	1,400
Administrative Charges	City of Solana Beach	Successor Agency share of City's overhead costs	1,800
Claims Liability Charges	City of Solana Beach	Successor Agency share of City's self-insured liability	300
Workers Comp Charges	City of Solana Beach	Successor Agency share of City's workers comp liability	400
Pension Trust Charges	City of Solana Beach	Successor Agency share of City's pension trust liability	800
OPEB Trust Charges	City of Solana Beach	Successor Agency share of City's OPEB liability	600
TOTAL			\$ 41,400

1. The Successor Agency has arranged with the City of Solana Beach to provide the staff, material, and equipment needed to administer the Successor Agency. The City will draw upon services of outside consultants to provide special services for the dissolution of the RDA to the extent that City staff lack the necessary expertise or capacity.
2. Activities may be added, revised, or deleted from this listing as needed during the RDA dissolution process.
3. Costs shown for each activity are estimates only. Actual costs required for each activity may be higher or lower than the amount shown, not to exceed the TOTAL maximum amount shown.

SUCCESSOR AGENCY RESOLUTION NO. SA-023

RESOLUTION OF THE SUCCESSOR AGENCY FOR THE SOLANA BEACH REDEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR FISCAL YEAR 2019/20 AND REQUESTING OVERSIGHT BOARD APPROVAL

WHEREAS, on December 29, 2011, the California Supreme Court delivered its decision in *California Redevelopment Association v. Matosantos*, finding Assembly Bill X1 26 (the "Dissolution Act") largely constitutional; and

WHEREAS, under the Dissolution Act and the California Supreme Court's decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Solana Beach Redevelopment Agency (the "Former RDA"), were dissolved on February 1, 2012, and successor agencies were designated and vested with the responsibility of winding down the business and fiscal affairs of the former redevelopment agencies; and

WHEREAS, on January 11, 2012, the City Council of the City of Solana Beach adopted Resolution No. 2012-011 accepting for the City the role of Successor Agency to the Former RDA (the "Successor Agency"); and

WHEREAS, under the Dissolution Act, an oversight board is established for each successor agency to a former redevelopment agency with the responsibility of overseeing the activities of the successor agency and approving certain actions of the successor agency in connection with the successor agency's wind down of the affairs of the former redevelopment agency; and

WHEREAS, the oversight board (the "Oversight Board") for the Successor Agency has been duly constituted pursuant to the Dissolution Act; and

WHEREAS, Health & Safety Code Sections 34177(f) and 34177(o) require the Successor Agency to submit a Recognized Obligation Payment Schedule ("ROPS") for fiscal year 2019/20 to the San Diego County Auditor-Controller and the California Department of Finance by February 1, 2019, after approval by the Oversight Board; and

WHEREAS, a ROPS for Fiscal Year 2019/20 has been prepared in conformance with State law and has been presented to the Successor Agency.

NOW, THEREFORE, BE IT RESOLVED, by the Successor Agency for the Solana Beach Redevelopment Agency, as follows:

Section 1. Recitals Correct. The Successor Agency finds that the above Recitals are true and correct and have served as the basis for the findings and approvals set forth below.

Section 2. Approval of ROPS for Fiscal Year 2019/20. The Successor Agency hereby approves the Recognized Obligation Payment Schedule for Fiscal Year 2019/20, attached hereto as Exhibit A.

Section 3. Request for Oversight Board Approval of ROPS. The Successor Agency hereby requests the Oversight Board to approve the Recognized Obligation Payment Schedule for Fiscal Year 2019/20, attached hereto as Exhibit A.

Section 4. California Environmental Quality Act. The Successor Agency determines that the activity approved by this Resolution is not a “project” for purposes of CEQA, as that term is defined by Guidelines Section 15378, because this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per Section 15378(b)(5) of the Guidelines.

Section 5. Further Actions and Documents. The Executive Director or designee, following consultation with the Agency Counsel, is authorized to take all actions and execute all documents on behalf of the Successor Agency necessary to effectuate the purpose of this Resolution.

Section 6. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Successor Agency declares that its board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 6. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED, AND ADOPTED by the Successor Agency to the Solana Beach Redevelopment Agency at its meeting held on the 9th day of January 2019, by the following vote:

- AYES: Board Member –
- NOES: Board Member –
- ABSENT: Board Member –
- ABSTAIN: Board Member –

DAVID A. ZITO, Chair

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, Agency Counsel

ANGELA IVEY, Agency Secretary

Recognized Obligation Payment Schedule (ROPS 19-20) - Summary
 Filed for the July 1, 2019 through June 30, 2020 Period

Successor Agency: Solana Beach
 County: San Diego

	19-20A Total (July - December)	19-20B Total (January - June)	ROPS 19-20 Total
Current Period Requested Funding for Enforceable Obligations (ROPS Detail)			
A Enforceable Obligations Funded as Follows (B+C+D):	\$ 40,700 \$	40,700 \$	81,400
B Bond Proceeds	-	-	-
C Reserve Balance	40,700	40,700	81,400
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 106,065 \$	100,899 \$	206,964
F RPTTF	106,065	100,899	206,964
G Administrative RPTTF	-	-	-
H Current Period Enforceable Obligations (A+E):	\$ 146,765 \$	141,599 \$	288,364

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (o) of the Health and Safety code, I hereby
 certify that the above is a true and accurate Recognized Obligation
 Payment Schedule for the above named successor agency.

 Name Title
 /s/ _____
 Signature Date

Solana Beach Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances
July 1, 2016 through June 30, 2017
(Report Amounts in Whole Dollars)

A	B	C						G	H
		Fund Sources							
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF			
Bonds issued on or before 12/31/10		Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin		Comments		
1	Beginning Available Cash Balance (Actual 07/01/16) RPTTF amount should exclude "A" period distribution amount	235,841					121,173		
2	Revenue/Income (Actual 06/30/17) RPTTF amount should lie to the ROPS 16-17 total distribution from the County Auditor-Controller	248				64	569,348		Other revenue is interest earned on Bond Reserve account held by trustee and applied to bond payment or investment income
3	Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17)	26				64	488,803		
4	Retention of Available Cash Balance (Actual 06/30/17) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)								
5	ROPS 16-17 RPTTF Prior Period Adjustment RPTTF amount should lie to the Agency's ROPS 16-17 PPA form submitted to the CAC								
6	Ending Actual Available Cash Balance (06/30/17) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$ 236,063	\$ 0	\$ 0	\$ 0	\$ 0	\$ 201,718		

Recognized Obligation Payment Schedule (ROPS 19-20) - Summary
 Filed for the July 1, 2019 through June 30, 2020 Period

Successor Agency: Solana Beach
 County: San Diego

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		19-20A Total (July - December)	19-20B Total (January - June)	ROPS 19-20 Total
A	Enforceable Obligations Funded as Follows (B+C+D):	\$ 40,700	\$ 40,700	\$ 81,400
B	Bond Proceeds	-	-	-
C	Reserve Balance	40,700	40,700	81,400
D	Other Funds	-	-	-
E	Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 106,065	\$ 100,899	\$ 206,964
F	RPTTF	106,065	100,899	206,964
G	Administrative RPTTF	-	-	-
H	Current Period Enforceable Obligations (A+E):	\$ 146,765	\$ 141,599	\$ 288,364

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (c) of the Health and Safety code, I hereby
 certify that the above is a true and accurate Recognized Obligation
 Payment Schedule for the above named successor agency.

 Name Title
 /s/ _____
 Signature Date

Solana Beach Recognized Obligation Payment Schedule (ROPS 19-20) - ROPS Detail
July 1, 2018 through June 30, 2020
(Report Amounts in Whole Dollars)

Item #	Project Name/Debt Designation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Interest	19-20A (July - December)			19-20B (January - June)			Total
										19-20A	19-20A	19-20A	19-20B	19-20B	19-20B	
										Board Proceeds	Reserve Balance	Other Funds	Board Proceeds	Reserve Balance	Other Funds	
L	M	N	D	P	Q	R	S	T	U	V	W					
1	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	14,000	0	0	0	0	0	0	0	14,000
2	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	38,700	0	0	0	0	0	0	0	38,700
3	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	21,600	0	0	0	0	0	0	0	21,600
4	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	110,000	0	0	0	0	0	0	0	110,000
5	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	1,100,000	0	0	0	0	0	0	0	1,100,000
6	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	3,313,423	0	0	0	0	0	0	0	3,313,423
7	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	163,000	0	0	0	0	0	0	0	163,000
8	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	20,700	0	0	0	0	0	0	0	20,700
9	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	99,800	0	0	0	0	0	0	0	99,800
10	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	10,000	0	0	0	0	0	0	0	10,000
11	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	10,000	0	0	0	0	0	0	0	10,000
12	1818245-2020-2020	Fees	07/2020	12/31/2020	City of Solana Beach	Contract for Professional Services - Consulting	Solana Beach	10,000	0	0	0	0	0	0	0	10,000

19-20A Fund Sources: Board Proceeds, Reserve Balance, Other Funds

19-20B Fund Sources: Board Proceeds, Reserve Balance, Other Funds

19-20A Fund Sources: Board Proceeds, Reserve Balance, Other Funds

19-20B Fund Sources: Board Proceeds, Reserve Balance, Other Funds

19-20A Fund Sources: Board Proceeds, Reserve Balance, Other Funds

19-20B Fund Sources: Board Proceeds, Reserve Balance, Other Funds

Solana Beach Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances
July 1, 2016 through June 30, 2017
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H				
								Fund Sources			
								Bond Proceeds	Reserve Balance	Other Funds	RPTTF
	ROPS 16-17 Cash Balances (07/01/16 - 06/30/17)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	Comments				
1	Beginning Available Cash Balance (Actual 07/01/16) RPTTF amount should exclude "A" period distribution amount	235,841				121,173					
2	Revenue/Income (Actual 06/30/17) RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor/Controller	248			64	569,348	Other revenue is interest earned on Bond Reserve account held by trustee and applied to bond payment or investment income				
3	Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17)	26			64	488,803					
4	Retention of Available Cash Balance (Actual 06/30/17) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)										
5	ROPS 16-17 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 16-17 PPA form submitted to the CAC	No entry required									
6	Ending Actual Available Cash Balance (06/30/17) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$ 235,063	\$ 0	\$ 0	\$ 0	\$ 201,718					

SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOLANA BEACH
ADMINISTRATIVE BUDGET
July 1, 2019 to June 30, 2020

Expenditure Category	Payee	Description	Amount
Salary/Benefits	Various	Employee Salaries and Benefits	24,000
Legal Services	McDougal, Love, et al	Contract for Professional Services-Legal	3,200
Legal Services	Goldfarb & Lipman	Contract for Professional Services-Legal	3,200
Legal Services	Kane, Ballmer & Berkman	Contract for Professional Services-Legal	3,200
Audit	Lance, Sol	Contract for Professional Services-Audit	2,500
Material, Supplies, & Services	Various	Costs - material, supplies and services expenditure categories	1,400
Administrative Charges	City of Solana Beach	Successor Agency share of City's overhead costs	1,800
Claims Liability Charges	City of Solana Beach	Successor Agency share of City's self-insured liability	300
Workers Comp Charges	City of Solana Beach	Successor Agency share of City's workers comp liability	400
Pension Trust Charges	City of Solana Beach	Successor Agency share of City's pension trust liability	800
OPEB Trust Charges	City of Solana Beach	Successor Agency share of City's OPEB liability	600
TOTAL			\$ 41,400

1. The Successor Agency has arranged with the City of Solana Beach to provide the staff, material, and equipment needed to administer the Successor Agency. The City will draw upon services of outside consultants to provide special services for the dissolution of the RDA to the extent that City staff lack the necessary expertise or capacity.
2. Activities may be added, revised, or deleted from this listing as needed during the RDA dissolution process.
3. Costs shown for each activity are estimates only. Actual costs required for each activity may be higher or lower than the amount shown, not to exceed the TOTAL maximum amount shown.

Administrative Cost Allowance (ACA) for ROPS 19-20

A	July to Dec RPTTF Distribution	\$ 121,747
B	Jan to June RPTTF Distribution	115,830
C = A+B	Actual RPTTF Distributed Prior Fiscal Year (2018/19)	\$ 237,577
D	Less: Prior Fiscal Year Administrative Cost Allowance (Not applicable because prior year ACA was paid by previous year reserves and not FY 2018/19 distributions)	-
E=C-D	Adjusted RPTTF Distribution Prior Fiscal Year	\$ 237,577
	Multiply Adjusted RPTTF by 3%	3%
F=E x 3%	Agency Calculated ACA	\$ 7,127.31
G	Allowable ACA:	
	Minimum of \$250,000 per fiscal year	\$ 250,000
		or
	3% of Adjusted RPTTF Distribution (F)	\$ 7,127
		or
	The annual ACA shall not exceed 50% of the Adjusted RPTTF distribution (E x 50%)	\$ 118,789

Since the Administrative Cost Allowance cannot exceed 50% of the total RPTTF distributed to pay enforceable obligations in the preceding fiscal year, reduced by administrative costs paid for by RPTTF, the SA's maximum allowable Administrative Cost Allowance is \$118,789.



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: January 9, 2019
ORIGINATING DEPT: Community Development Department
SUBJECT: **Public Hearing: Request for a Development Review Permit and Structure Development Permit to Construct a New Second Story Accessory Dwelling Unit on an Existing Single-Story, Single-Family Residence with an Attached Two-Car Garage located at 657 Marsolan Ave (Case # 17-18-14 DRP/SDP, Applicant: Scott Williams; APN 298-321-07; Resolution No. 2019-001)**

BACKGROUND:

The Applicant, Scott Williams, is seeking City Council approval of a Development Review Permit (DRP) and Structure Development Permit (SDP) to construct a new 780 square foot second story Accessory Dwelling Unit (ADU) with a 209 square foot second story uncovered balcony over the attached garage of an existing 1,574 square foot single-story, single-family residence with an attached 466 square-foot two-car garage. The 6,528 square-foot lot is located at 657 Marsolan Avenue within the Medium Residential (MR) Zone and the Scaled Residential Overlay Zone (SROZ).

The project proposes 12 cubic yards of grading for footings on the site. The maximum building height would be 21.80 feet above existing grade and 130.5 feet above Mean Sea Level (MSL). The project requires a DRP for two reasons, 1) because the total proposed floor area would exceed 60 percent of the maximum allowable floor area for the subject site, and 2) the proposed second story would exceed 35 percent of the existing floor area of the first floor. The project requires an administrative SDP because the proposed addition exceeds 16 feet in height above the existing grade.

The issue before the Council is whether to approve, approve with conditions, or deny the Applicant's request as contained in Resolution 2019-001 (Attachment 1).

CITY COUNCIL ACTION:

DISCUSSION:

The lot is rectangular in shape and currently developed with a single-story, single-family residence, which would remain as part of this project. The lot fronts on Marsolan Avenue and abuts residential properties to the north, south and west. The topography of the lot slopes downward from Marsolan Avenue to the rear property line with an approximate twelve (12) foot change in elevation.

The Applicant proposes to construct a new 780 square foot second story addition with an attached 209 square foot uncovered balcony area. The total proposed floor area would be 2,822 square feet, with a 200 square foot exemption allowed for one of the two required off-street parking spaces located within the existing attached garage.

The Applicant proposes to change 98 square feet of existing irrigated landscape to decorative hardscape. A landscape package is not required for this project because the area of work does not exceed 500 square feet. The project plans are provided in Attachment 2.

Table 1 (below) provides a comparison of the Solana Beach Municipal Code (SBMC) applicable zoning regulations with the Applicant's proposed design.

Table 1																	
LOT INFORMATION																	
Property Address: 657 Marsolan Ave Lot Size: 6,528 ft ² Max. Allowable Floor Area: 3,092 ft ² Proposed Floor Area: 2,622 ft ² Below Max. Floor Area by: 470 ft ² Max. Allowable Height: 25 ft. Max. Proposed Height: 21.80 ft. Highest Point/Ridge: 130.5 MSL	Zone: MR/SROZ Density Per Acre: 5-7 du/ac # of Units Allowed: 1 Dwelling Unit, 1 ADU # of Units Requested: 1 Dwelling Unit, 1 ADU <table border="0"> <tr> <td>Setbacks:</td> <td>Required</td> <td>Proposed</td> </tr> <tr> <td>Front</td> <td>20 ft.</td> <td>20 ft.</td> </tr> <tr> <td>Side (N)</td> <td>5 ft.</td> <td>5 ft.</td> </tr> <tr> <td>Side (S)</td> <td>5 ft.</td> <td>5 ft.</td> </tr> <tr> <td>Rear</td> <td>25 ft.</td> <td>39.17 ft.</td> </tr> </table>	Setbacks:	Required	Proposed	Front	20 ft.	20 ft.	Side (N)	5 ft.	5 ft.	Side (S)	5 ft.	5 ft.	Rear	25 ft.	39.17 ft.	
Setbacks:	Required	Proposed															
Front	20 ft.	20 ft.															
Side (N)	5 ft.	5 ft.															
Side (S)	5 ft.	5 ft.															
Rear	25 ft.	39.17 ft.															
PROPOSED PROJECT INFORMATION																	
Existing + Proposed Square Footage Breakdown: <table border="0"> <tr> <td>Existing First Floor:</td> <td>1,574 SF</td> </tr> <tr> <td>Existing Covered Front Entry:</td> <td>22 SF</td> </tr> <tr> <td>Existing Garage:</td> <td>466 SF</td> </tr> <tr> <td>Proposed Second Story Addition:</td> <td>780 SF</td> </tr> <tr> <td>Subtotal:</td> <td>2,842 SF</td> </tr> <tr> <td>Garage Demo:</td> <td>-20 SF</td> </tr> <tr> <td>Garage Exemption:</td> <td>-200 SF</td> </tr> <tr> <td>Total:</td> <td>2,622 SF</td> </tr> </table>	Existing First Floor:	1,574 SF	Existing Covered Front Entry:	22 SF	Existing Garage:	466 SF	Proposed Second Story Addition:	780 SF	Subtotal:	2,842 SF	Garage Demo:	-20 SF	Garage Exemption:	-200 SF	Total:	2,622 SF	Required Permits: DRP: proposed floor area exceeds 60% of the maximum allowable floor area and the total floor area of the proposed second story exceeds 35% of the existing floor area of the first story. SDP: proposed addition would exceed 16 feet in height measured from pre-existing grade.
Existing First Floor:	1,574 SF																
Existing Covered Front Entry:	22 SF																
Existing Garage:	466 SF																
Proposed Second Story Addition:	780 SF																
Subtotal:	2,842 SF																
Garage Demo:	-20 SF																
Garage Exemption:	-200 SF																
Total:	2,622 SF																
Proposed Grading: 12 cubic yards for footings																	

Proposed Parking: Attached two car garage (existing) Proposed Fences and Walls: No Proposed Guest House: No Proposed Accessory Dwelling Unit: Yes Proposed Accessory Structure: No	Existing Development: SFR To be demolished: N/A To remain: SFR and garage
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Staff has prepared draft findings for approval of the project in the attached Resolution 2019-001 for Council's consideration based upon the information in this report. Conditions from the Community Development Department, Engineering and Fire Departments have been incorporated into the Resolution of Approval. The Council may direct Staff to modify the Resolution to reflect the findings and conditions as it deems appropriate as a part of the public hearing process. If the Council determines the project is to be denied, Staff will prepare a Resolution of Denial for adoption at a subsequent Council meeting.

The following is a discussion of the findings for a DRP and an administrative SDP as each applies to the proposed project as well as references to recommended conditions of approval contained in Resolution 2019-001 (Attachment 1).

Development Review Permit Compliance (SBMC Section 17.68.40):

A DRP is required for the following reasons: 1) the total existing floor area plus proposed new floor area exceeds 60 percent of the maximum allowable floor area for the property; and 2) the floor area of the proposed second story exceeds 35 percent of the existing floor area of the first story. With the proposed 780 square foot addition, the total floor area would be 2,622 square feet, which is 470 square feet below the maximum allowable floor area for the property, pursuant to the SROZ.

In addition to meeting the zoning requirements, the project must also be found in compliance with the development review criteria. The following is a list of the development review criteria topics:

1. Relationship with Adjacent Land Uses
2. Building and Structure Placement
3. Landscaping
4. Roads, Pedestrian Walkways, Parking and Storage Areas
5. Grading
6. Lighting
7. Usable Open Space

The Council may approve, or conditionally approve, a DRP only if all of the findings listed below can be made. If the Council conditionally approves the proposed project, Resolution 2019-001 (Attachment 1) provides the full discussion of the following findings:

1. The proposed development is consistent with the general plan and all applicable requirements of the zoning ordinance including special regulations, overlay zones, and specific plans.
2. The proposed development complies with the development review criteria.
3. All required permits and approvals issued by the city, including variances, conditional use permits, comprehensive sign plans, and coastal development permits have been obtained prior to or concurrently with the development review permit.
4. If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicant obtaining the required permit or approval from the other agency.

If the above findings cannot be made, the Council shall deny the DRP.

The following is a discussion of the applicable development review criteria as they relate to the proposed project.

Relationship with Adjacent Land Uses:

The subject site is located within the Medium Residential (MR) Zone. The properties surrounding the site are also within the MR Zone. The surrounding properties are developed with a mixture of one- and two-story, single-family residences. The project site is currently developed with a single-story, single-family residence.

The project, as designed, is consistent with permitted uses for the MR Zone. The property is designated Medium Density Residential in the General Plan and intended for single- and multi-family residential development within a density range of five to seven units per acre. The proposed development could be found to be consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

The property is not located within any of the City's Specific Plan areas; however, it is located within the boundaries of the SROZ and within the Coastal Zone. The project has been evaluated, and could be found to be in conformance with, the regulations of the SROZ, which are discussed further in this report. As a condition of project approval, the Applicant would be required to obtain a Coastal Development Permit, Waiver or Exemption from the California Coastal Commission prior to the issuance of a Building Permit.

Building Structure and Placement:

The site is currently developed with a single-story, single-family residence with an attached garage. The Applicant proposes to construct a new 780 square foot second-story Accessory Dwelling Unit on top of the existing garage. The new second story will consist of 780 square feet of living area and a 209 square foot uncovered balcony. The balcony would not be covered and is therefore not included in the floor area calculation.

The ADU will be located in the southeast corner of the buildable area and would be accessed by an exterior staircase proposed on the south elevation of the ADU. The ADU would consist of a family room, kitchen, nook, bedroom and bathroom. The uncovered balcony is proposed on the west side of the ADU.

The MR Zone requires a 25 foot front yard setback, 5 foot side yard setbacks, and a 25 foot rear yard setback. The front yard setback can be reduced to 20 feet because the adjacent right-of-way (Marsolan Avenue) is greater than 55 feet wide. The proposed ADU would be setback 21.75 feet from front property line. The ADU will be completely within the buildable area except for a two-foot maximum allowable encroachment of the exterior staircase and roof eaves.

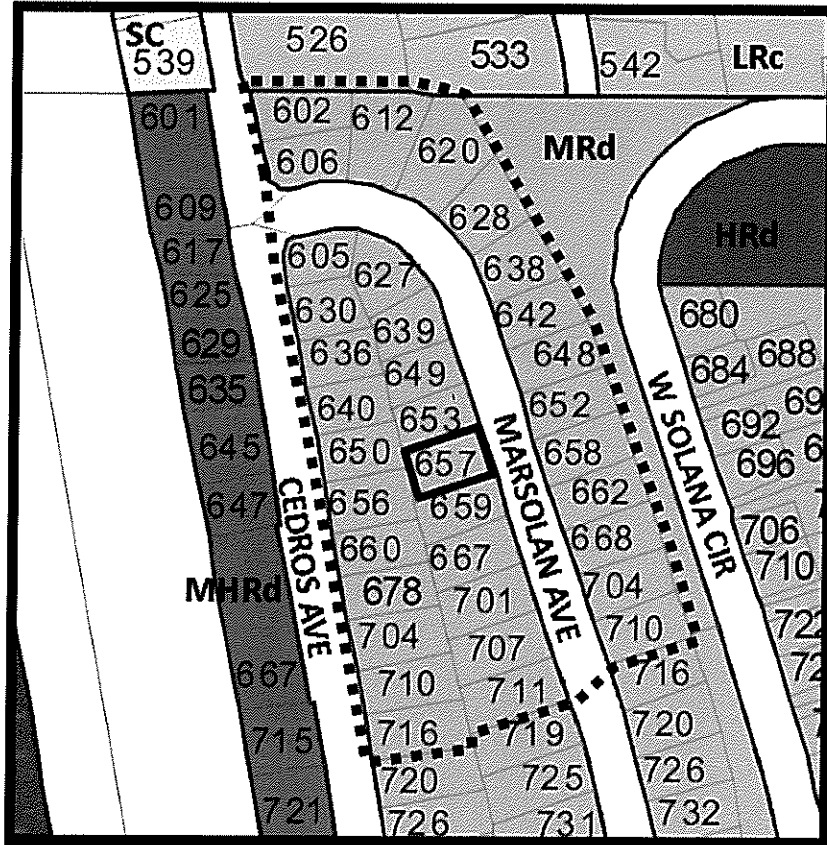
The MR Zone allows a maximum building height of 25 feet. The maximum height of the ADU is 21.80 feet or 130.5 feet above mean sea level (MSL).

The existing driveway and pedestrian access from Marsolan Avenue will remain unchanged.

As designed, the proposed project meets the minimum required setbacks and is below the maximum height limit and floor area for the property.

Neighborhood Comparison:

Staff compared the proposed project to 33 neighboring properties located within the surrounding area. This area included properties along Marsolan Avenue and the east side of South Cedros Avenue as shown on the following map:



The properties in the comparison area are located within the MR Zone and SROZ. Properties located within the MR Zone and SROZ have a maximum floor area ratio (FAR) allowance that is calculated by using a tiered formula of 0.500 for the first 6,000 square feet of lot area, 0.175 for the portion of the lot between 6,001 square feet up to 15,000 square feet, 0.100 for the portion of the lot between 15,001 square feet up to 20,000 square feet and 0.050 for the remainder of the lot.

The maximum allowable floor area for this 6,528 square foot lot is calculated as follows:

0.600 for the first 5,000 ft ² :	3,000 ft ²
0.175 for 6,001 to 15,000 ft ² :	92 ft ²
Maximum Allowable Floor Area:	3,092 ft²

The existing homes range in size from 1,236 square feet for a single-family residence at 630 S. Cedros Avenue to 2,739 square feet for a single-family residence at 716 S. Cedros Avenue, according to the County Assessor records. It should be noted that the County Assessor does not include the garage, phantom space or porch areas in their total square footage. Accordingly, the building area of the proposed project has been calculated for comparison purposes as follows:

Project Gross Building Area:	2,822 ft ²
Delete Garage:	- 446 ft ²
Delete Covered Front Entry:	-22 ft ²
Project Area for Comparison to the Assessor's Data:	2,354 ft²

Table 2, below, provides the data for each property including approximate lot size, existing building area on each lot, and the maximum allowable square footage for potential new development.

Table 2						
#	Site Address	Lot Size in ft ² (SanGis)	Existing ft ² (Assessor)	Proposed / Recently Approved ft ²	Max Allowable ft ²	Zone
1	605 Marsolan Ave	6,300	1,344		3,053	MR
2	630 S Cedros Ave	6,100	1,236		3,018	MR
3	627 Marsolan Ave	6,800	1,465		3,140	MR
4	639 Marsolan Ave	5,900	1,368		2,983	MR
5	649 Marsolan Ave	6,500	1,756		3,088	MR
6	653 Marsolan Ave	6,500	1,688		3,088	MR
7	657 Marsolan Ave	6,528	1,574	2,354	3,092	MR
8	659 Marsolan Ave	6,800	2,530		3,140	MR
9	667 Marsolan Ave	7,000	1,653		3,175	MR
10	701 Marsolan Ave	7,300	2,442		3,228	MR
11	678 S Cedros Ave	6,900	1,812		3,158	MR
12	660 S Cedros Ave	6,700	1,350		3,123	MR
13	656 S Cedros Ave	6,500	1,350		3,088	MR
14	650 S Cedros Ave	6,200	1,350		3,035	MR
15	640 S Cedros Ave	6,000	1,350		3,000	MR
16	636 S Cedros Ave	6,100	2,620		3,018	MR
17	602 S Cedros Ave	6,700	1,304		3,123	MR
18	606 Marsolan Ave	6,500	1,766		3,088	MR
19	612 Marsolan Ave	10,500	2,650		3,788	MR
20	620 Marsolan Ave	11,500	1,855		3,963	MR
21	628 Marsolan Ave	7,900	1,407		3,333	MR
22	638 Marsolan Ave	6,900	2,258		3,158	MR
23	642 Marsolan Ave	6,400	1,304		3,070	MR
24	648 Marsolan Ave	6,600	1,304		3,105	MR
25	652 Marsolan Ave	6,600	3,480		3,105	MR
26	658 Marsolan Ave	6,600	1,304		3,105	MR
27	662 Marsolan Ave	6,600	1,304		3,105	MR
28	668 Marsolan Ave	6,600	1,304		3,105	MR
29	704 Marsolan Ave	6,600	1,304		3,105	MR
30	704 S Cedros Ave	7,100	1,350		3,193	MR

31	710 S Cedros Ave	7,400	1,901		3,245	MR
32	707 Marsolan Ave	7,500	1,344		3,263	MR
33	711 Marsolan Ave	7,800	2,524		3,315	MR
34	716 S Cedros Ave	7,600	2,739		3,280	MR

Fences, Walls and Retaining Walls:

The Applicant is not proposing any new walls or fences as part of this project. All existing fences currently on the site will remain as is. If the Applicant decides to modify any of the proposed fences and walls or construct additional fences and walls on the project site, a condition of project approval indicates that they would be required to be in compliance with the municipal code.

Landscape:

The project is not subject to the water efficient landscaping regulations of SBMC Chapter 17.56. According to SBMC Section 17.56.040, the regulations apply to modified irrigated landscaped areas that exceed 500 square feet. The proposed project proposes 98 square feet of existing irrigated landscape to be replaced with decorative hardscape.

Parking:

SBMC Section 17.52.040 and the Off-Street Parking Design Manual require two (2) off-street parking spaces per single-family residence. SBMC Section 17.08.030 indicates that when required parking spaces are provided in a garage, 200 square feet of floor area is exempted for each required space. The proposed floor plan shows an existing 466 square foot garage that will be reduced by 20 square feet. The existing garage, constructed before the City's incorporation, is considered legal nonconforming as one of the two required parking spaces does not meet the minimum 9-foot width dimension because an existing door swing, water heater and laundry machines encroach approximately one foot into the parking space. The existing garage provides one legally-dimensioned parking space, therefore, 200 square feet of garage area is exempt from the project's total floor area calculation. As permitted under SBMC Section 17.20.040, no off-street parking shall be required if the accessory dwelling unit is located within one half-mile of a public transit stop. The subject property is within one half-mile of a transit stop. It should be noted, however, that the existing driveway provides adequate paved area to accommodate an additional, legally-dimensioned parking space entirely within the buildable area and outside of the front yard setback.

Grading:

The proposed grading includes 12 cubic yards of cut, 0 cubic yards of fill, 0 cubic yards of import, resulting in 12 cubic yards of aggregate grading. The existing lot is relatively flat, and the proposed grading would lower the grade elevation approximately by one foot underneath the proposed exterior staircase on the south side of the property.

Lighting:

A condition of project approval includes that all new exterior lighting fixtures comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC Section 17.60.060).

Usable Open Space:

The project consists of an addition to an existing single-story, single-family residence, therefore, usable open space and recreational facilities are neither proposed nor required according to SBMC Section 17.20.040.

Structure Development Permit Compliance:

The proposed addition to the existing structure exceeds 16 feet in height above the existing grade, therefore, the project must comply with the View assessment requirements of SBMC Chapter 17.63 and the Applicant was required to complete the SDP process. The initial Story Pole Height Certification was certified by a licensed land surveyor on October 8, 2018 showing a maximum building height of 21.80 feet and the tallest story poles (SP #15 & #16) certified at 130.50 MSL. Notices to apply for View Assessment were mailed to property owners and occupants within 300 feet of the project site which established a deadline to file for View Assessment on November 26, 2018. One application for View Assessment was received from Dedre Gentner, property owner of 662 Marsolan Avenue, located east of the subject property across Marsolan Avenue. The View Assessment application was formally withdrawn on December 3, 2018; therefore, if the Council is able to make the required findings to approve the DRP, the SDP would be approved administratively.

As a condition of approval, a height certificate prepared by a licensed land surveyor will be required prior to the framing inspection certifying that the maximum height of the proposed addition will not exceed 21.8 feet above the existing grade or 130.5 feet above Mean Sea Level (MSL), which is the maximum proposed structure height reflected on the project plans.

Public Hearing Notice:

Notice of the City Council Public Hearing for the project was published in the Union Tribune more than 10 days prior to the public hearing. The same public notice was mailed to property owners and occupants within 300 feet of the proposed project site on December 21, 2018. As of the date of preparation of this Staff Report, Staff has not

received any formal correspondence from neighbors or interested parties in support of, or in opposition to, the proposed project.

In conclusion, the proposed project, as conditioned, could be found to be consistent with the Zoning regulations and the General Plan.

CEQA COMPLIANCE STATEMENT:

The project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15303 of the State CEQA Guidelines. Class 3 consists of construction and location of limited number of new, small facilities or structures. Examples of this exemption include one single-family residence or second dwelling unit in a residential zone. In urbanized areas, up to three single-family residences may be constructed or converted under this exemption.

FISCAL IMPACT: N/A

WORK PLAN: N/A

OPTIONS:

- Approve Staff recommendation and adopt the attached Resolution 2019-001.
- Approve Staff recommendation subject to additional specific conditions necessary for the City Council to make all of the required findings for the approval of a DRP.
- Deny the project if all of the required findings for the DRP cannot be made.

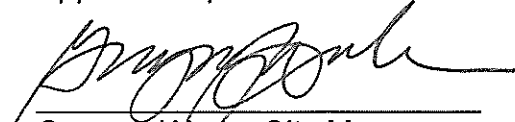
DEPARTMENT RECOMMENDATION:

The proposed project meets the minimum objective requirements under the SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP and administratively issue a SDP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, Close the Public Hearing;
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt Resolution 2019-001 conditionally approving a DRP and an administrative SDP to construct a new second-story accessory dwelling unit (ADU) to an existing single-story, single-family residence with an attached two car garage at 657 Marsolan Avenue.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2019-001
2. Project Plans

RESOLUTION NO. 2019-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CONDITIONALLY APPROVING A DEVELOPMENT REVIEW PERMIT AND AN ADMINISTRATIVE STRUCTURE DEVELOPMENT PERMIT FOR THE CONSTRUCTION OF A NEW SECOND STORY ACCESSORY DWELLING UNIT ADDITION TO AN EXISTING ONE-STORY, SINGLE-FAMILY RESIDENCE WITH AN ATTACHED TWO-CAR GARAGE LOCATED AT 657 MARSOLAN AVENUE, SOLANA BEACH

APPLICANTS: Scott Williams
CASE NO.: 17-18-14 DRP/SDP

WHEREAS, Scott Williams (hereinafter referred to as "Applicant"), has submitted an application for a Development Review Permit (DRP) and Structure Development Permit (SDP) pursuant to Title 17 (Zoning) of the Solana Beach Municipal Code (SBMC); and

WHEREAS, the public hearing was conducted pursuant to the provisions of Solana Beach Municipal Code (SBMC) Section 17.72.030; and

WHEREAS, at the public hearing on January 9, 2019, the City Council received and considered evidence concerning the proposed application; and

WHEREAS, the City Council of the City of Solana Beach found the application request exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and

WHEREAS, this decision is based upon the evidence presented at the hearing, and any information the City Council gathered by viewing the site and the area as disclosed at the hearing.

NOW THEREFORE, the City Council of the City of Solana Beach, California, does resolves as follows:

1. That the foregoing recitations are true and correct.
2. That the request for a DRP and SDP to construct a new 780 square-foot, second-story accessory dwelling unit (ADU) with a 209 square-foot second-story uncovered balcony area on an existing 1,564 square-foot, single-story, single-family residence with an attached 466 square-foot two-car garage located at 657 Marsolan Avenue is conditionally approved based upon the following Findings and subject to the following Conditions:
3. FINDINGS
 - A. In accordance with Section 17.68.040 (Development Review Permit) of the SBMC, the City Council finds the following:

RESOLUTION NO. 2019-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CONDITIONALLY APPROVING A DEVELOPMENT REVIEW PERMIT AND AN ADMINISTRATIVE STRUCTURE DEVELOPMENT PERMIT FOR THE CONSTRUCTION OF A NEW SECOND STORY ACCESSORY DWELLING UNIT ADDITION TO AN EXISTING ONE-STORY, SINGLE-FAMILY RESIDENCE WITH AN ATTACHED TWO-CAR GARAGE LOCATED AT 657 MARSOLAN AVENUE, SOLANA BEACH

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WHEREAS, the public hearing was conducted pursuant to the provisions of Solana Beach Municipal Code (SBMC) Section 17.72.030; and

WHEREAS, at the public hearing on January 9, 2019, the City Council received and considered evidence concerning the proposed application; and

WHEREAS, the City Council of the City of Solana Beach found the application request exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and

WHEREAS, this decision is based upon the evidence presented at the hearing, and any information the City Council gathered by viewing the site and the area as disclosed at the hearing.

NOW THEREFORE, the City Council of the City of Solana Beach, California, does resolves as follows:

1. That the foregoing recitations are true and correct.
2. That the request for a DRP and SDP to construct a new 780 square-foot, second-story accessory dwelling unit (ADU) with a 209 square-foot second-story uncovered balcony area on an existing 1,564 square-foot, single-story, single-family residence with an attached 466 square-foot two-car garage located at 657 Marsolan Avenue is conditionally approved based upon the following Findings and subject to the following Conditions:
3. FINDINGS
 - A. In accordance with Section 17.68.040 (Development Review Permit) of the SBMC, the City Council finds the following:

- I. *The proposed project is consistent with the General Plan and all applicable requirements of SBMC Title 17 (Zoning Ordinance), including special regulations, overlay zones and specific plans.*

General Plan Consistency: The project, as conditioned, is consistent with the City's General Plan designation of Medium Residential (MR), which allows for a maximum of 5-7 dwelling units per acre. The development is also consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

Zoning Ordinance Consistency: The project is consistent with all applicable requirements of the Zoning Ordinance (Title 17) (SBMC 17.20.030 and 17.48.040), which delineates maximum allowable Floor Area Ratio (FAR) and Permitted Uses and Structures (SBMC Section 17.20.020) such as a single-family residence and ADU. Further, the project adheres to all property development regulations established for the MR Zone and cited by SBMC Section 17.020.030.

The project is consistent with the provisions for minimum yard dimensions (i.e., setbacks) and the maximum Floor Area Ratio (FAR), and maximum building height.

- II. *The proposed development complies with the following development review criteria set forth in Solana Beach Municipal Code Section 17.68.040.F:*

- a. *Relationship with Adjacent Land Uses: The development shall be designed in a manner compatible with and complementary to existing development in the immediate vicinity of the project site and the surrounding neighborhood. The development as proposed shall also be compatible in scale, apparent bulk, and massing with such existing development in the surrounding neighborhood. Site planning on or near the perimeter of the development shall give consideration to the protection of surrounding areas from potential adverse effects.*

The property is located within the MR Zone. Properties immediately surrounding the lot are also located within the MR Zone, and are developed with one and two-story, single-family residences.

The project, as designed, is consistent with the permitted uses for the MR Zone as described in SBMC Sections 17.20.010 and 17.12.020. The proposed development could be found to be consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy

residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

The property is not located within any of the City's Specific Plan areas; however, it is located within the boundaries of the Scaled Residential Overlay Zone (SROZ) and within the Coastal Zone. The project has been evaluated, and could be found to be in conformance with, the regulations of the SROZ, which are discussed further later in this report. As a condition of project approval, the Applicant would be required to obtain a Coastal Development Permit, Waiver or Exemption from the California Coastal Commission prior to the issuance of a Building Permit.

- b. Building and Structure Placement: Buildings and structures shall be sited and designed to minimize adverse impacts on the surrounding properties and designed in a manner which visually and functionally enhance their intended use and complement existing site topography. Multi-family residential buildings shall be sited to avoid crowding and to allow for a functional use of the space between buildings.*

The attached ADU will be constructed above the existing two-car garage and will be completely within the buildable area except for a two-foot maximum allowable encroachment of the exterior staircase and the roof eaves. The 780 square-foot attached ADU will be located in the southeast corner of the buildable area and consist of a family room, kitchen, nook, bedroom, bathroom, and balcony off the west side. Exterior stairs off the south side of the ADU and existing residence will provide access. The existing 466 square-foot garage will be reduced by 20 square feet to accommodate the exterior staircase for the ADU. The existing driveway and pedestrian access from Marsolan Avenue will remain unchanged.

The proposed project, as designed, is below the maximum allowable floor area and building height for the property and meets the minimum required setbacks.

- c. Landscaping: The removal of significant native vegetation shall be minimized. Replacement vegetation and landscaping shall be compatible with the vegetation of the surrounding area. To the maximum extent practicable, landscaping and plantings shall be used to screen parking areas, storage areas, access roads, and other service uses of the site. Trees and other large plantings shall not obstruct significant views when installed or at maturity. Drought tolerant plant materials and water conserving irrigation systems shall be incorporated into all landscaping plans.*

The project is not subject to the water efficient landscaping regulations of SBMC Chapter 17.56. According to SBMC Section 17.56.040, the regulations apply to modified irrigated landscaped areas that exceed 500 square feet. The proposed project will replace 98 square feet of existing irrigated landscape with decorative hardscape.

- d. *Roads, Pedestrian Walkways, Parking, and Storage Areas: Any development involving more than one building or structure shall provide common access roads and pedestrian walkways. Parking and outside storage areas, where permitted, shall be screened from view, to the extent feasible, by existing topography, by the placement of buildings and structures, or by landscaping and plantings.*

SBMC Section 17.52.040 and the Off-Street Parking Design Manual require two (2) off-street parking spaces per single-family residence. SBMC Section 17.08.030 indicates that when required parking spaces are provided in a garage, 200 square feet of floor area is exempted for each required space. The proposed floor plan shows an existing 466 square foot garage that will be reduced by 20 square feet. The existing garage, constructed before the City's incorporation, is considered legal nonconforming as one of the two required parking spaces does not meet the minimum 9-foot width dimension because an existing door swing, water heater and laundry machines encroach approximately one foot into the parking space. The existing garage provides one legally-dimensioned parking space, therefore, 200 square feet of garage area is exempt from the project's total floor area calculation. As permitted under SBMC Section 17.20.040, no off-street parking shall be required if the accessory dwelling unit is located within one half-mile of a public transit stop. The subject property is within one half-mile of a transit stop. It should be noted, however, that the existing driveway provides adequate paved area to accommodate an additional, legally-dimensioned, parking space entirely within the buildable area and outside of the front yard setback.

- e. *Grading: To the extent feasible, natural topography and scenic features of the site shall be retained and incorporated into the proposed development. Any grading or earth-moving operations in connection with the proposed development shall be planned and executed so as to blend with the existing terrain both on and adjacent to the site. Existing exposed or disturbed slopes shall be landscaped with native or naturalized non-native vegetation and existing erosion problems shall be corrected.*

The proposed grading includes 12 cubic yards of cut, 0 cubic yards of fill, 0 cubic yards of import, resulting in 12 cubic yards of aggregate grading. The existing lot is relatively flat, and the proposed grading would lower the grade elevation by approximately one foot underneath the proposed exterior staircase on the south side of the property.

- f. Lighting: Light fixtures for walkways, parking areas, driveways, and other facilities shall be provided in sufficient number and at proper locations to assure safe and convenient nighttime use. All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area. All exterior lighting, including lighting in designated "dark sky" areas, shall be in conformance with SBMC 17.60.060 (Exterior Lighting Regulations).*

A condition of project approval includes that all new exterior lighting fixtures comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC 17.60.060). All light fixtures shall be shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.

- g. Usable Open Space: Recreational facilities proposed within required usable open space areas shall be located and designed to maintain essential open space values. Consideration shall be given to type and quantity of such uses, including but not limited to golf courses, picnic and barbecue areas, tot lots, open playing fields, swimming pools and spas, and court facilities.*

The project consists of the construction a new attached second-story ADU on a private lot zoned for residential use, therefore, usable open space and recreational facilities are neither proposed nor required according to SBMC Section 17.20.040.

- III. All required permits and approvals including variances, conditional use permits, comprehensive sign plans, and coastal development permits have been obtained prior to or concurrently with the development review permit.*

All required permits are being processed concurrently with the DRP.

- IV. If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicants obtaining the required permit or approval from the other agency.*

As a condition of project approval, the Applicant will be required to obtain approval from the California Coastal Commission prior to issuance of Building Permits.

- B. In accordance with Section 17.63.040 (Structure Development Permit) of the Solana Beach Municipal Code, the City Council finds the following:

The proposed addition to the existing structure exceeds 16 feet in height above the existing grade, therefore, the project must comply with the View assessment requirements of SBMC Chapter 17.63 and the Applicant was required to complete the SDP process. The initial Story Pole Height Certification was certified by a licensed land surveyor on October 8, 2018 showing a maximum building height of 21.80 feet and the tallest story poles (SP #15 & #16) certified at 130.50 MSL. Notices to apply for View Assessment were mailed to property owners and occupants within 300 feet of the project site which established a deadline to file for View Assessment on November 26, 2018. One application for View Assessment was received from Dedre Gentner, property owner of 662 Marsolan Avenue, located east of the subject property across Marsolan Avenue. The View Assessment application was formally withdrawn on December 3, 2018; therefore, if the Council is able to make the required findings to approve the DRP, the SDP would be approved administratively.

As a condition of approval, a height certificate prepared by a licensed land surveyor will be required prior to the framing inspection certifying that the maximum height of the proposed addition will not exceed 21.8 feet above the existing grade or 130.5 feet above Mean Sea Level (MSL), which is the maximum proposed structure height reflected on the project plans.

4. CONDITIONS

Prior to use or development of the property in reliance on this permit, the Applicant shall provide for and adhere to the following conditions:

A. Community Development Department Conditions:

- I. The Applicant shall pay required Public Facilities Fees as established by SBMC Section 17.72.020 and Resolution 1987-36.
- II. Building Permit plans must be in substantial conformance with the plans presented to the City Council on January 9, 2019, and located in the project file with a submittal date of January 2, 2019.
- III. Prior to requesting a framing inspection, the Applicant will be required to submit a height certification, signed by a licensed land surveyor, certifying that the structure is in conformance with the plans as approved by the City Council on January 9, 2019 and will not exceed

21.8 feet in height from the existing grade or 130.50 MSL.

- IV. Any proposed onsite fences, walls and retaining walls and any proposed railing located on top, or any combination thereof, shall comply with applicable regulations of SBMC Section 17.20.040 and 17.60.070 (Fences and Walls).
- V. The Applicant shall obtain required California Coastal Commission (CCC) approval of a Coastal Development Permit, Waiver or Exemption as determined necessary by the CCC, prior to the issuance of a grading or building permit.
- VI. Native or drought tolerant and non-invasive plant materials and water conserving irrigation systems shall be incorporated into any proposed landscaping and compatible with the surrounding area to the extent feasible.
- VII. Any new exterior lighting fixtures shall be in conformance with the City-Wide Lighting Regulations of SBMC 17.60.060.
- VIII. All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities that render them detrimental to the surrounding area.
- IX. Construction vehicles shall be parked on the subject property at all times feasible. If construction activity prohibits parking on the subject property, the Applicant shall ensure construction vehicles are parked in such a way to allow sufficient vehicular access on the street and minimize impact to the surrounding neighbors.

B. Fire Department Conditions:

Standard Conditions:

- I. Address Numbers / Street Numbers: Approved numbers and/or addresses shall be placed on all new and existing buildings and at appropriate additional locations as to be plainly visible and legible from the street or roadway fronting the property from either direction of approach. Said numbers shall contrast with their background, and shall meet the following minimum standards as to size: 4" high with a ½" inch stroke width for residential buildings, 8" high with a ½" stroke for commercial and multi-family residential buildings, 12" high with a 1" stroke for industrial buildings. Additional numbers shall be required where deemed necessary by the Fire Marshal, such as rear access doors, building corners, and entrances to commercial centers.

- II. **AUTOMATIC FIRE SPRINKLER SYSTEM-ONE AND TWO FAMILY DWELLINGS:** Structures shall be protected by an automatic fire sprinkler system designed and installed to the satisfaction of the Fire Department. Plans for the automatic fire sprinkler system shall be approved by the Fire Department prior to installation.
- III. **CLASS "A" ROOF:** All structures shall be provided with a Class "A" Roof covering to the satisfaction of the Solana Beach Fire Department.

C. **Engineering Department Conditions:**

- I. An Encroachment Maintenance Removal Agreement (EMRA) shall be required for the palm trees and landscaping in the public right-of-way.
- II. All construction demolition materials shall be recycled according to the City's Construction and Demolition debris recycling program and an approved Waste Management Plan shall be submitted.
- III. Construction fencing shall be located on the subject property unless the Applicant has obtained an Encroachment Permit in accordance with Chapter 11.20 of the Solana Beach Municipal Code which allows otherwise.
- IV. The Applicant shall record a document holding the City of Solana Beach harmless in case of a sanitary sewer backup due to a blockage in the public sewer main. A backflow prevention device shall be installed on private property.

5. **ENFORCEMENT**

Pursuant to SBMC 17.72.120(B) failure to satisfy any and all of the above-mentioned conditions of approval is subject to the imposition of penalties as set forth in SBMC Chapters 1.16 and 1.18 in addition to any applicable revocation proceedings.

6. **EXPIRATION**

The Development Review Permit and Structure Development Permit for the project will expire 24 months from the date of this Resolution, unless the Applicant has obtained building permits and have commenced construction prior to that date, and diligently pursued construction to completion. An extension of the application may be granted by the City Council according to SBMC 17.72.110.

7. **INDEMNIFICATION AGREEMENT**

The Applicant shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages,

judgments, or costs, including attorney's fees, against the City or its agents, officers, or employees, relating to the issuance of this permit including, but not limited to, any action to attack, set aside, void, challenge, or annul this development approval and any environmental document or decision. The City will promptly notify the Applicant of any claim, action, or proceeding. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, the Applicant shall pay all of the costs related thereto, including without limitation reasonable attorney's fees and costs. In the event of a disagreement between the City and Applicant regarding litigation issues, the City shall have the authority to control the litigation and make litigation related decisions, including, but not limited to, settlement or other disposition of the matter. However, the Applicant shall not be required to pay or perform any settlement unless such settlement is approved by the Applicant.

NOTICE TO APPLICANT: Pursuant to Government Code Section 66020, you are hereby notified that the 90-day period to protest the imposition of the fees, dedications, reservations or other exactions described in this resolution commences on the effective date of this resolution. To protest the imposition of any fee, dedications, reservations or other exactions described in this resolution you must comply with the provisions of Government Code Section 66020. Generally the resolution is effective upon expiration of the tenth day following the date of adoption of this resolution, unless the resolution is appealed or called for review as provided in the Solana Beach Zoning Ordinance.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 9th day of January, 2019, by the following vote:

AYES: Councilmembers –

NOES: Councilmembers –

ABSENT: Councilmembers –

ABSTAIN: Councilmembers –

DAVID A. ZITO, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

REVISIONS
 NO. DESCRIPTION
 1. INITIAL ISSUE

PERMITS
 CITY OF SOLANA BEACH
 PLANNING DEPARTMENT
 1000 AVENUE 48
 SOLANA BEACH, CA 92075

OWNER
 WILLIAMS

DESIGNER
 J.P.

DATE
 08/15/2018

SCALE
 AS SHOWN

CHECKED BY
 J.P.

DRAWN BY
 J.P.

SHEET NO.
 A0.1

SCOPE OF CONSTRUCTION
 THIS PLAN SHOWS THE CONSTRUCTION OF AN ACCESSORY DWELLING UNIT (ADU) ON THE EXISTING LOT. THE ADU WILL BE A SINGLE-FAMILY RESIDENCE WITH ONE BEDROOM, ONE BATHROOM, AND ONE KITCHEN. THE ADU WILL BE SEPARATE FROM THE MAIN RESIDENCE AND WILL HAVE ITS OWN ENTRANCE. THE ADU WILL BE CONSTRUCTED ON THE REAR PORTION OF THE LOT, ADJACENT TO THE EXISTING DRIVEWAY. THE ADU WILL BE BUILT ON A CONCRETE SLAB FOUNDATION AND WILL HAVE A GABLE ROOF. THE ADU WILL BE FINISHED WITH INTERIOR WALLS, CEILING, FLOORING, AND LIGHTING. THE ADU WILL BE EQUIPPED WITH ALL NECESSARY MECHANICAL, ELECTRICAL, AND PLUMBING SYSTEMS. THE ADU WILL BE IN ACCORDANCE WITH ALL APPLICABLE CITY ORDINANCES AND REGULATIONS.

NOTES
 1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF SOLANA BEACH ORDINANCES AND REGULATIONS.
 2. THE ADU SHALL BE SEPARATE FROM THE MAIN RESIDENCE AND SHALL HAVE ITS OWN ENTRANCE.
 3. THE ADU SHALL BE BUILT ON A CONCRETE SLAB FOUNDATION.
 4. THE ADU SHALL HAVE A GABLE ROOF.
 5. THE ADU SHALL BE FINISHED WITH INTERIOR WALLS, CEILING, FLOORING, AND LIGHTING.
 6. THE ADU SHALL BE EQUIPPED WITH ALL NECESSARY MECHANICAL, ELECTRICAL, AND PLUMBING SYSTEMS.

PROJECT DATA
 PROJECT NO. 2018-001
 DATE: 08/15/2018
 DRAWN BY: J.P.
 CHECKED BY: J.P.

CONTRACTOR
 YOUNGREN CONSTRUCTION INC.
 1000 AVENUE 48
 SOLANA BEACH, CA 92075

ARCHITECT
 WILLIAMS

ENGINEER
 J.P.

PLANNING
 J.P.

LANDSCAPE ARCHITECT
 J.P.

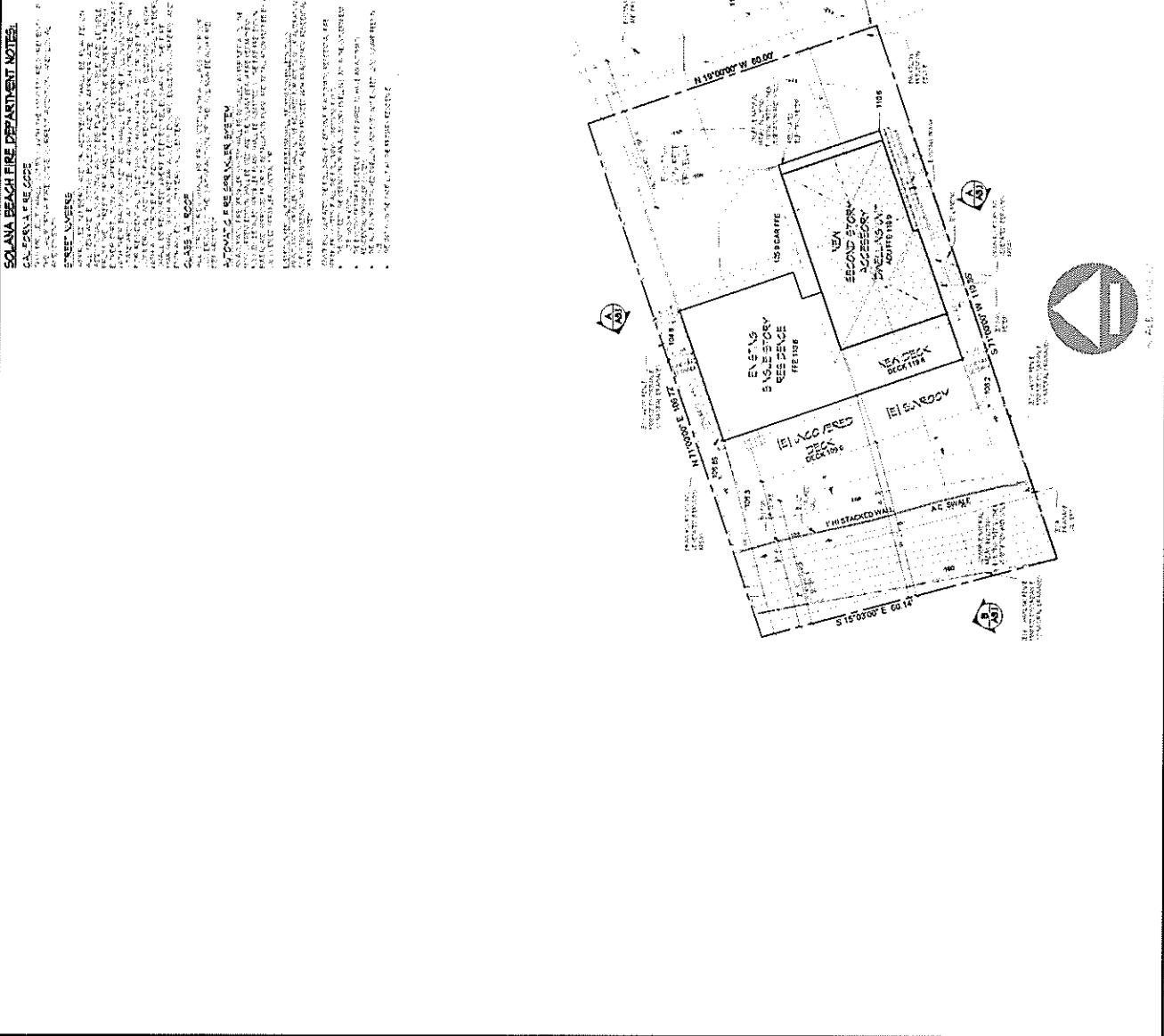
MECHANICAL ENGINEER
 J.P.

ELECTRICAL ENGINEER
 J.P.

PLUMBING ENGINEER
 J.P.

FOUNDATION ENGINEER
 J.P.

BASE ON
 EXISTING SITE PLAN AND SURVEY.
 ALL DIMENSIONS ARE IN FEET AND INCHES.
 ALL ANGLES ARE IN DEGREES.
 ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF SOLANA BEACH ORDINANCES AND REGULATIONS.

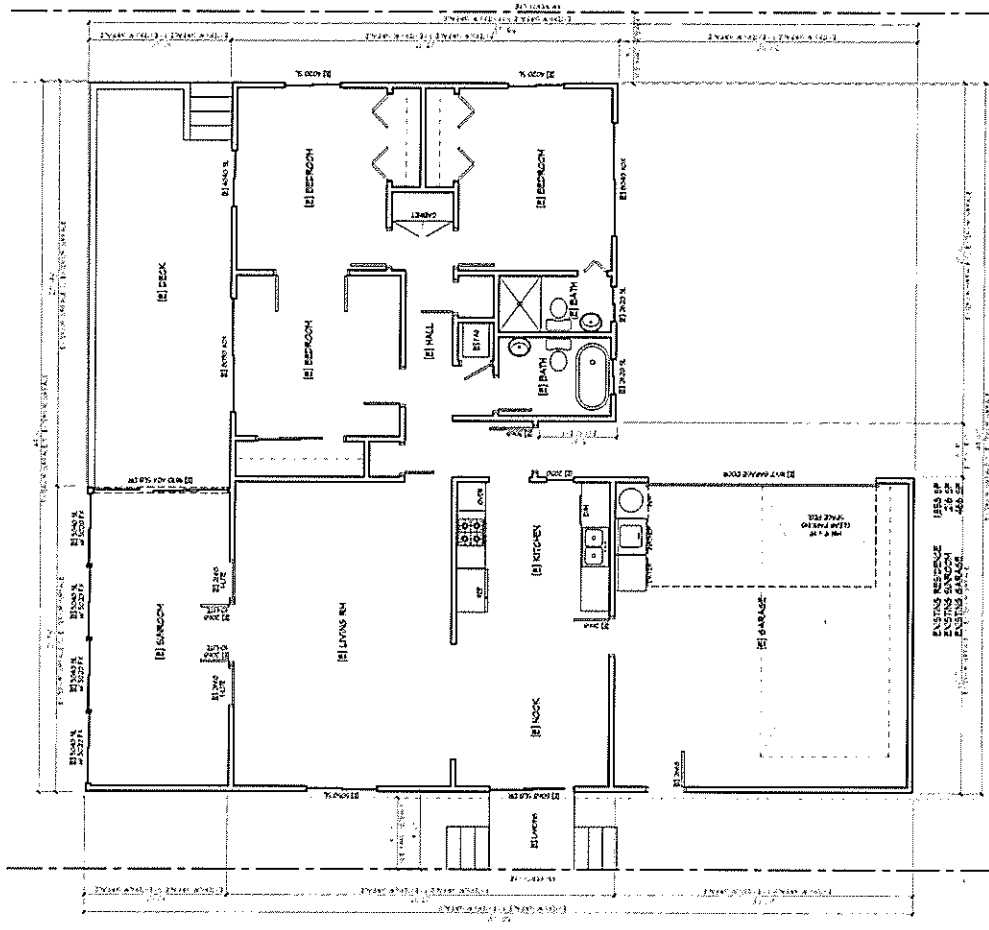


WILLIAMS
ACCESSORY DWELLING UNIT
657 MARGOLAN AVE
SOLANA BEACH, CA 92075

YOUNGREN CONSTRUCTION INC.
GENERAL CONTRACTOR, DUBLIN, CALIFORNIA
442 EAST AVENUE, DUBLIN, CA 94568
925.835.7228 (WWW.YOUNGRENCONSTRUCTION.COM)

HENKISSO BUILDING DESIGN
ARCHITECTURE & INTERIOR DESIGN
1000 S. GARDEN ST., SUITE 100
DANA POINT, CA 92629
949.343.1111 (WWW.HENKISSO.COM)

NO. 1	SECTION
NO. 2	SECTION
NO. 3	SECTION
NO. 4	SECTION
NO. 5	SECTION
NO. 6	SECTION
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EXISTING FLOOR PLAN

DEMO PLAN

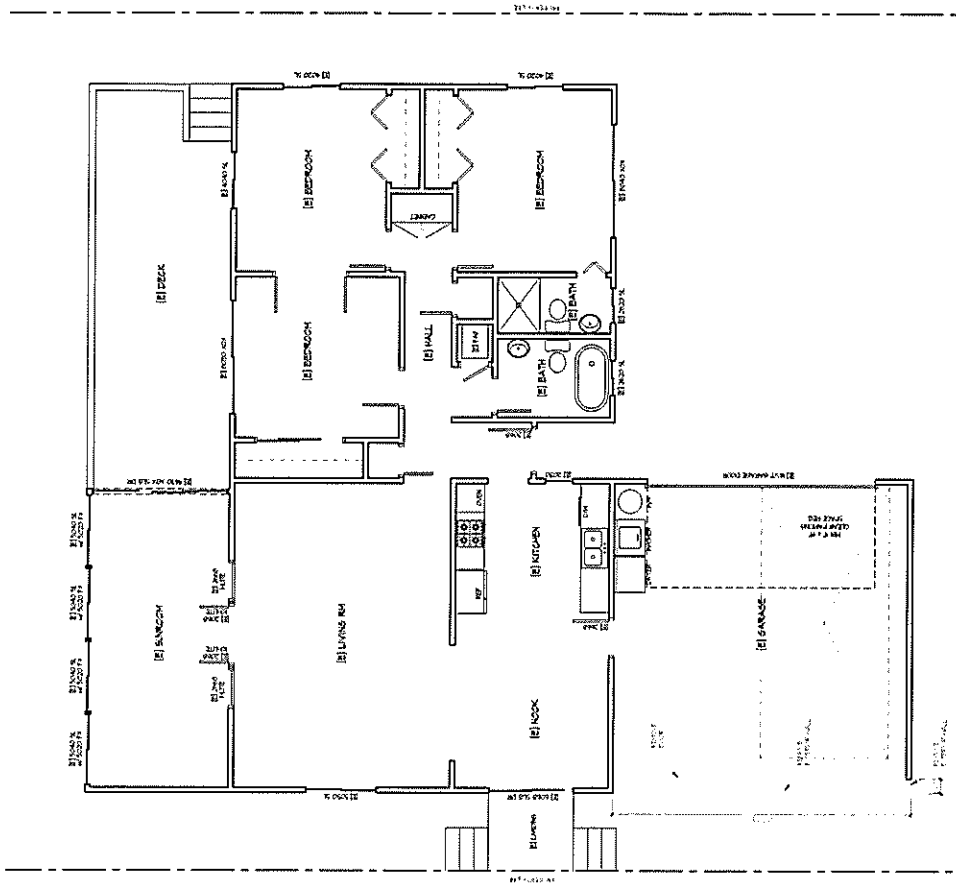
DATE	11/11/11
SCALE	AS SHOWN
PROJECT	WILLIAMS ACCESSORY DWELLING UNIT
CLIENT	YOUNGREN CONSTRUCTION INC.
DESIGNER	HEIDRICKSON BUILDING DESIGN

WILLIAMS
ACCESSORY DWELLING UNIT
657 MARGOLAN AVE
SOLANA BEACH, CA 92075

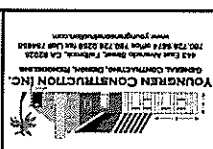
YOUNGREN CONSTRUCTION INC.
GENERAL CONTRACTORS, DESIGN, MANAGEMENT
4425 AVENUE 28 WEST, FARMERS, CA 92328
714.726.9444 FAX: 714.726.9448
www.youngrenconstruction.com

HEIDRICKSON BUILDING DESIGN
3145 GARDEN LANE, FARMERS, CA 92328
714.726.9444 FAX: 714.726.9448
www.heidricksonbuildingdesign.com

REVISION	
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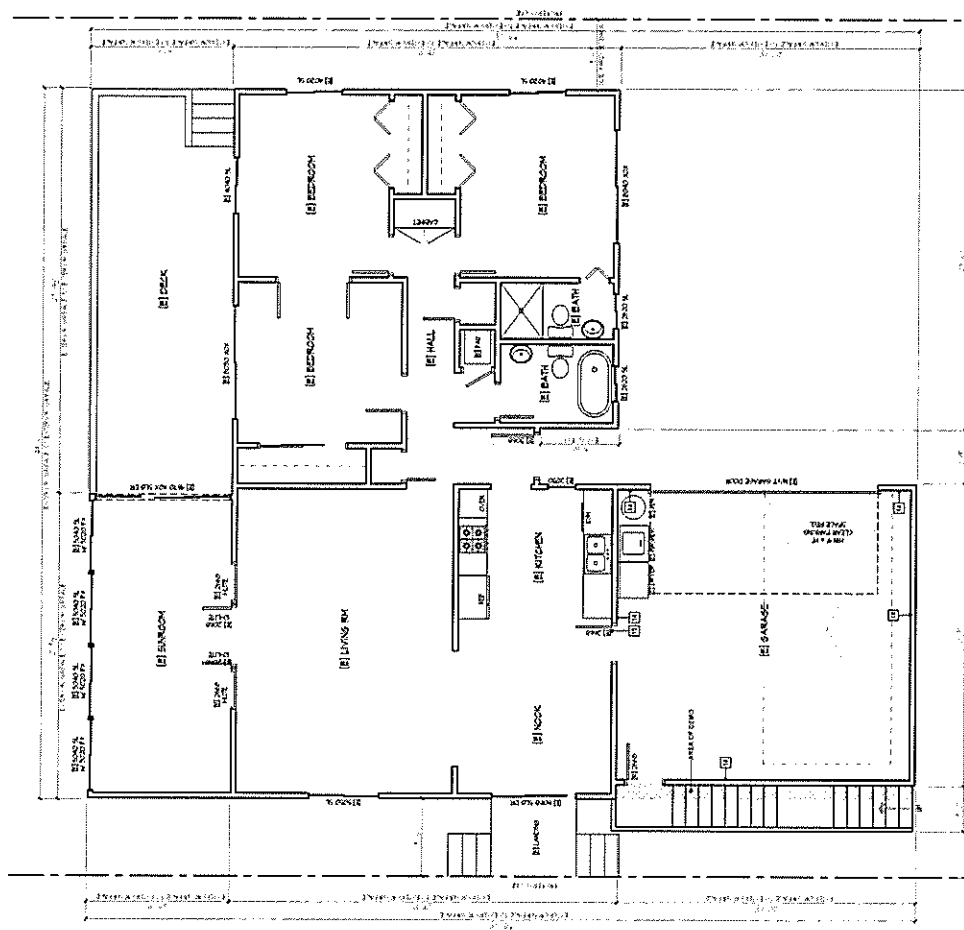


DEMOLITION FLOOR PLAN
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EXISTING GARAGE
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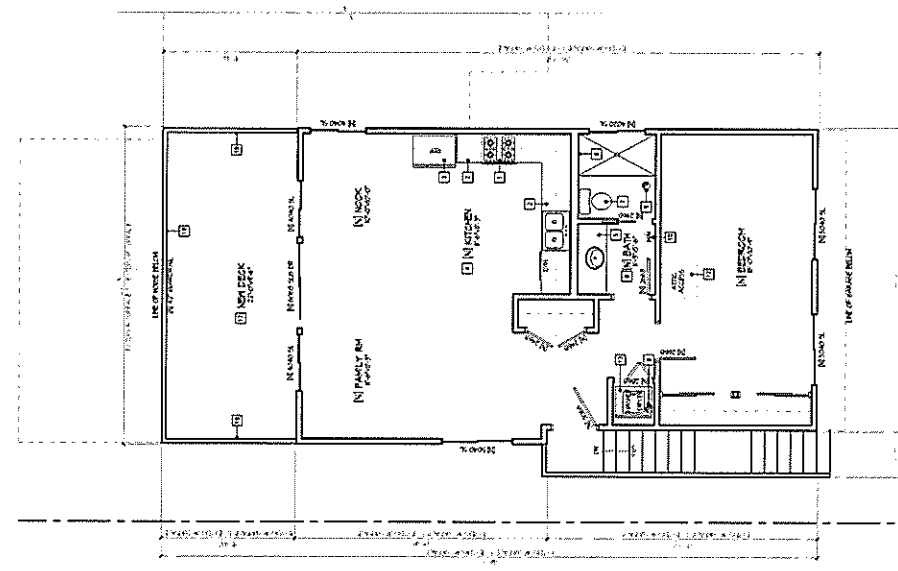
443 East Avenida Encinas, Palmdale, CA 93550
 700.724.8118 • 805.228.8118 • FAX 700.724.8118
 www.youngrenconstruction.com

1000 West Main Street, Solana Beach, CA 92075
 949.434.1111 • 949.434.1112 • FAX 949.434.1113
 www.bertinsonbuilding.com



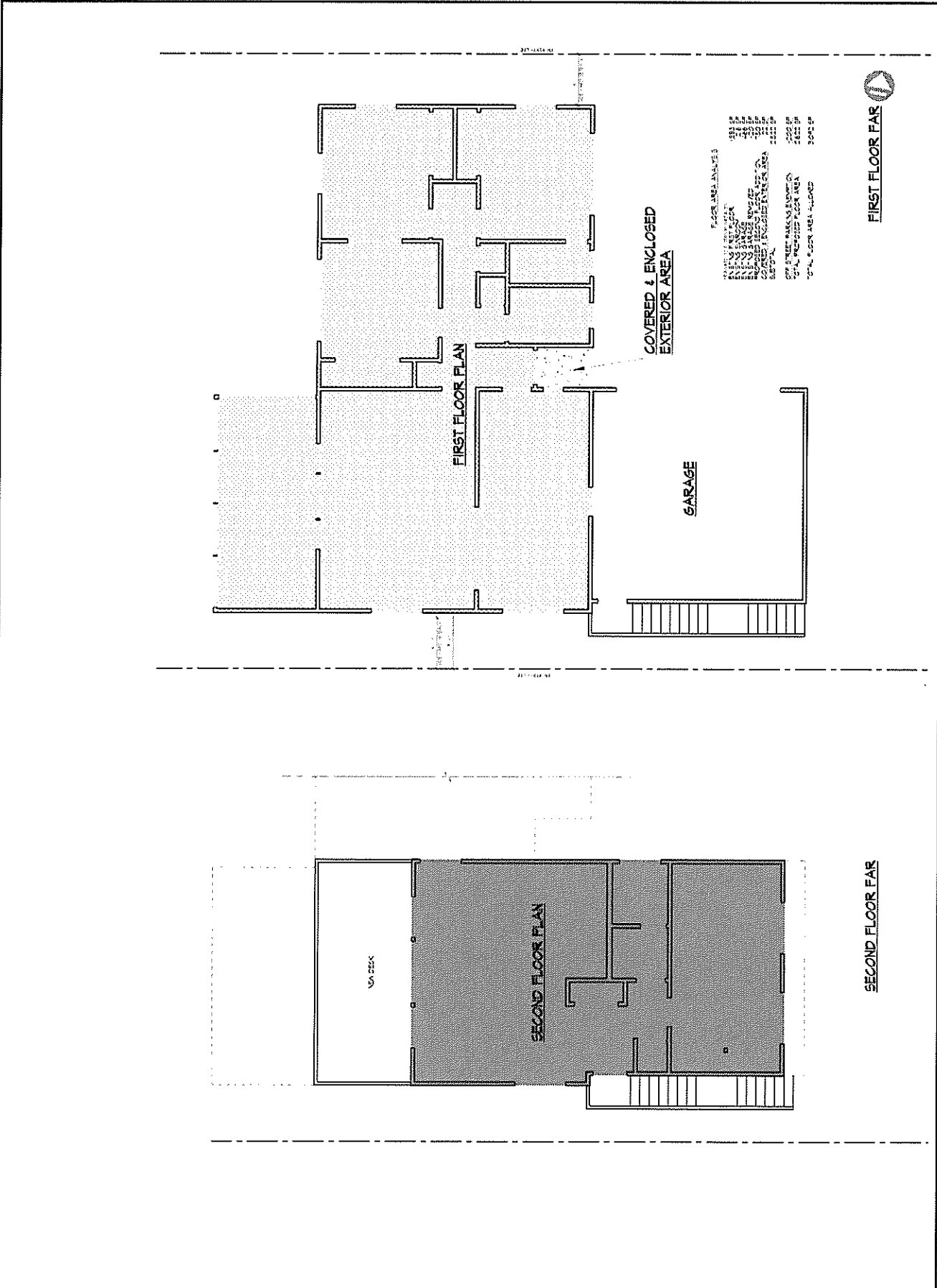
ALTERED FLOOR PLAN
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WALL LEANS
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 WOOD FLOORING
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 WOOD FLOORING



SECOND FLOOR PLAN
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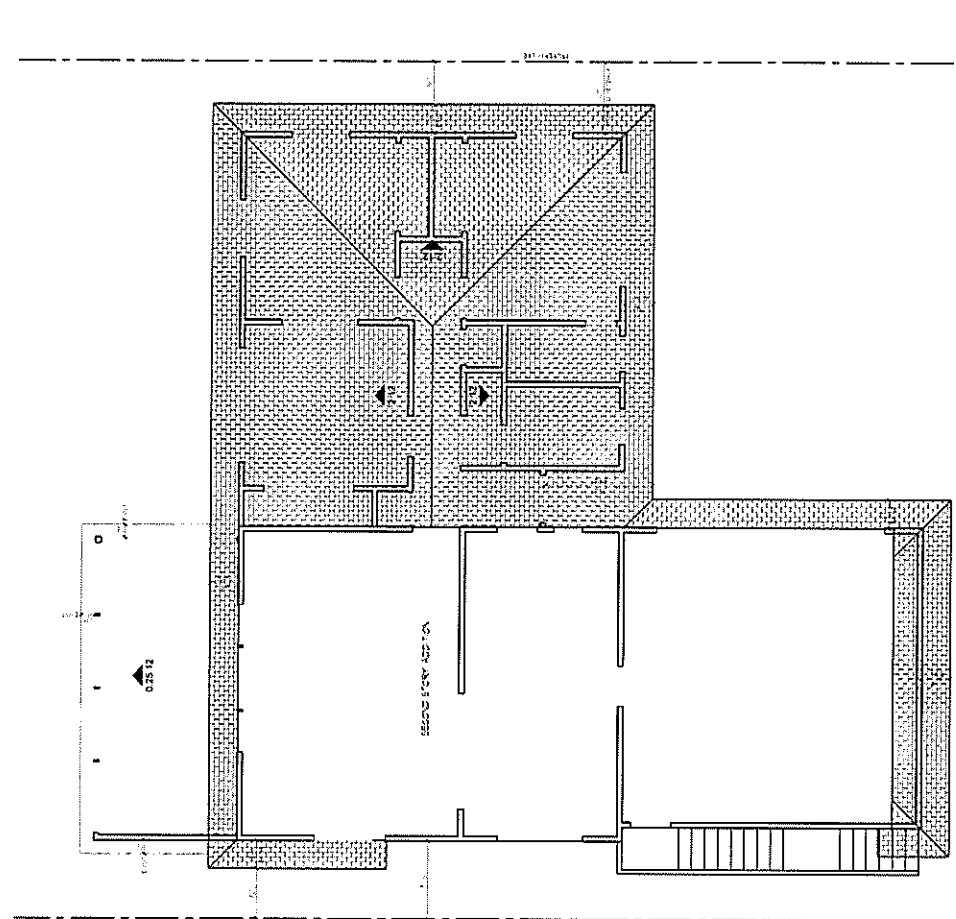
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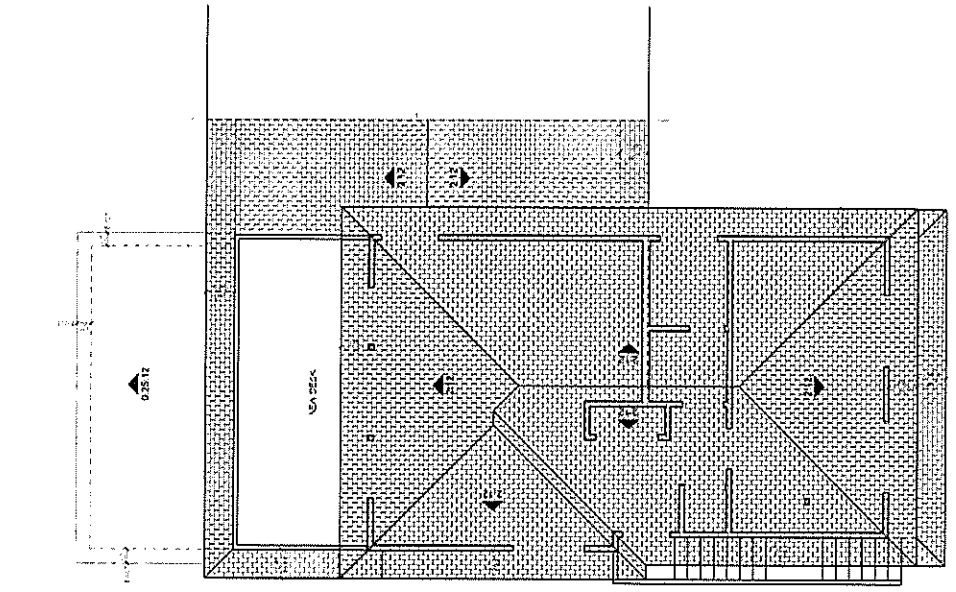
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SECOND FLOOR FAR

ROOFING:
 ALL ROOFING SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL ORDINANCES. THE ROOFING SHALL BE INSTALLED OVER A 2" MINIMUM THICKNESS OF CONCRETE OR Gypsum BOARD. ALL ROOFING SHALL BE INSTALLED OVER A 2" MINIMUM THICKNESS OF CONCRETE OR Gypsum BOARD. ALL ROOFING SHALL BE INSTALLED OVER A 2" MINIMUM THICKNESS OF CONCRETE OR Gypsum BOARD.



ROOF PLAN 1



ROOF PLAN 2

		WILLIAMS ACCESSORY DWELLING UNIT 657 MARGOLAN AVE SOLANA BEACH, CA 92075	
		SHEET NO. A2.1	DATE 11/15/2017
		SCALE AS SHOWN	PROJECT NO. 17-001
		DRAWN BY MM	CHECKED BY MM

PROPOSED
 ROOF PLAN

SHEET NO. **A2.1**



DEBRINSO BUILDING DESIGN
1001 S. GARDEN AVENUE, SUITE 100
SANTA ANA, CALIFORNIA 92705
TEL: 714.241.1111
WWW.DBRINSO.COM

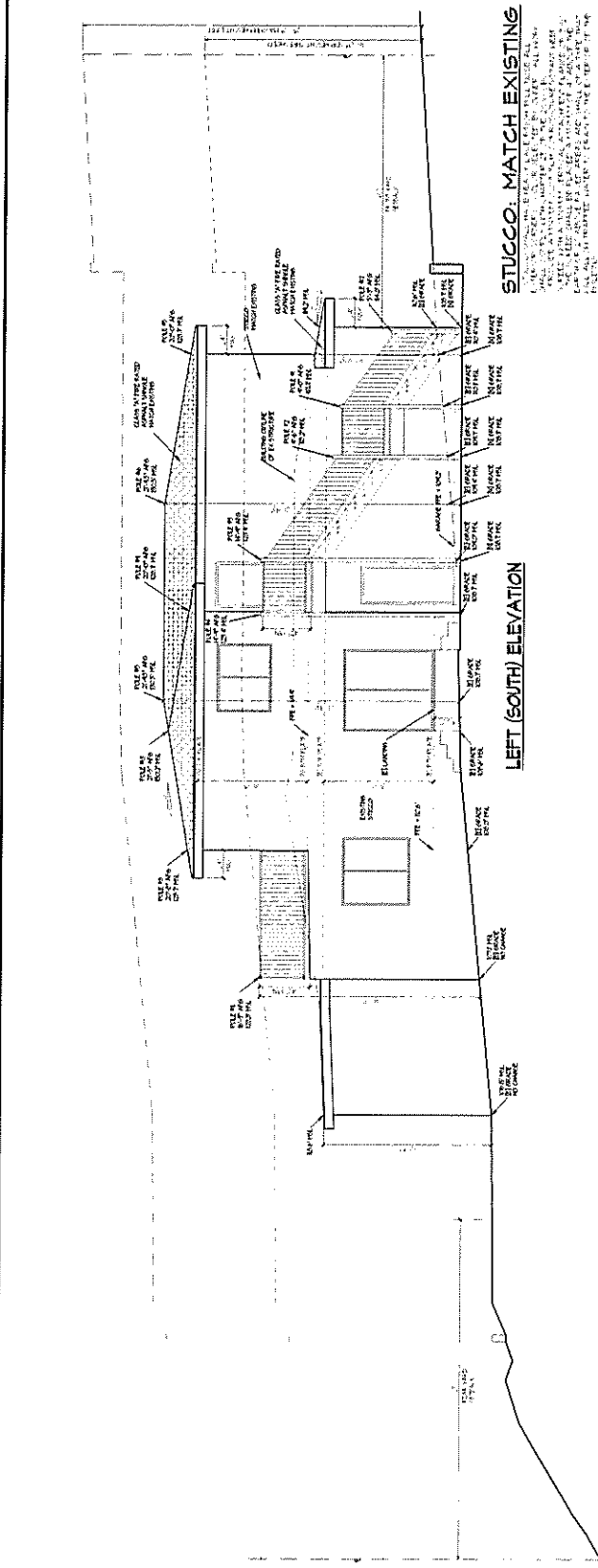


YOUNGBURG CONSULTING INC.
GENERAL CONTRACTORS, DESIGN, ARCHITECTURE
1001 S. GARDEN AVENUE, SUITE 100
SANTA ANA, CALIFORNIA 92705
TEL: 714.241.1111
WWW.YOUNGBURG.COM

WILLIAMS ACCESSORY DWELLING UNIT 657 MARSOLAN AVE SOLANA BEACH, CA 92075

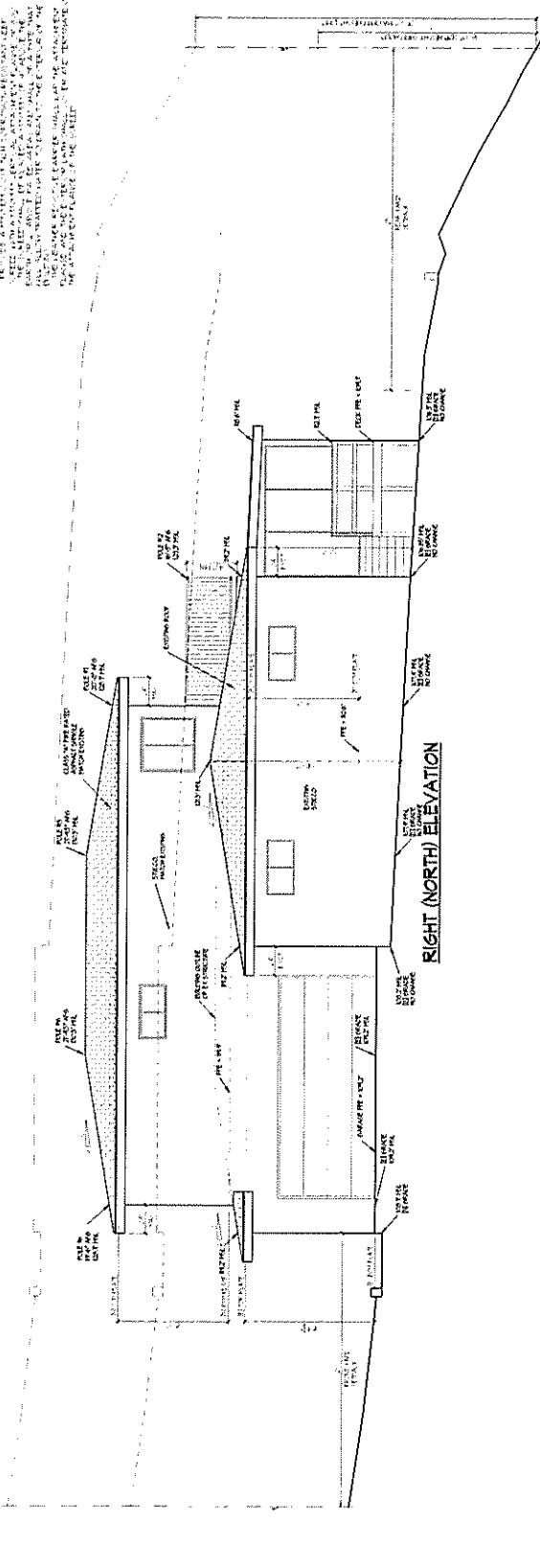
DATE	01/15/18
BY	YOUNGBURG
APP'D	YOUNGBURG
CHECKED	YOUNGBURG
SCALE	AS SHOWN

ELEVATIONS



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REVISIONS

HDR DESIGN
BUILDING DESIGN

DR. JAMES H. HARRIS
ARCHITECT

143 EAST AVENUE DRIVE, PALMDALE, CA 93550
TEL: 805.781.7800 FAX: 805.781.7801
WWW.HDRDESIGN.COM

YOUNGBREN CONSTRUCTION INC.
GENERAL CONTRACTOR, DESIGN, PROJECTMANAGER

143 EAST AVENUE DRIVE, PALMDALE, CA 93550
TEL: 805.781.7800 FAX: 805.781.7801
WWW.YOUNGBRENCONSTRUCTION.COM

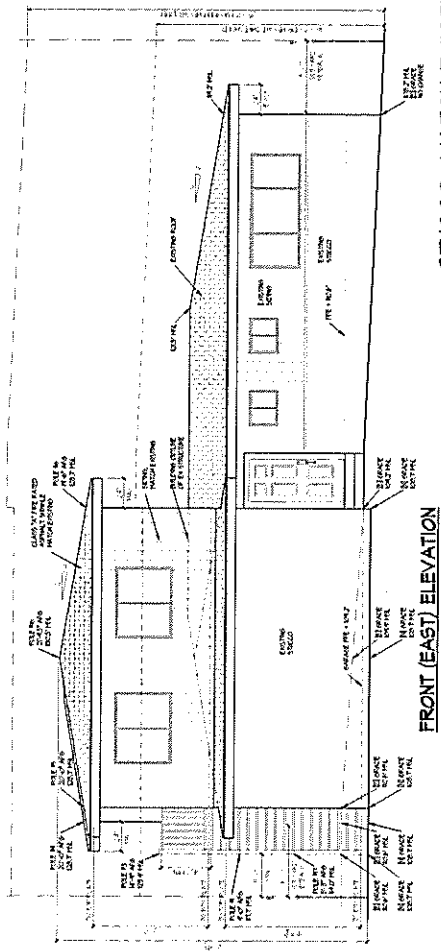
WILLIAMS
ACCESSORY DWELLING UNIT
657 MARGOLAN AVE
SOLANA BEACH, CA 92075

DATE	07/27/17
DESIGNED BY	JPH
CHECKED BY	JPH
SCALE	AS SHOWN

ELEVATIONS

SEE SHEET

A3.2



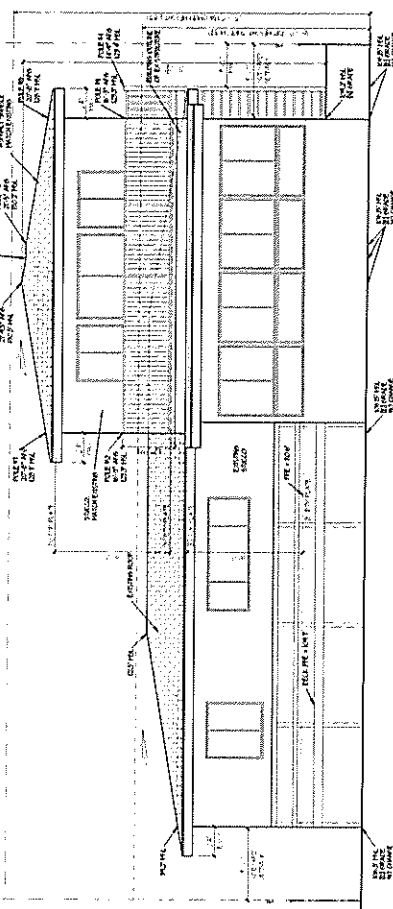
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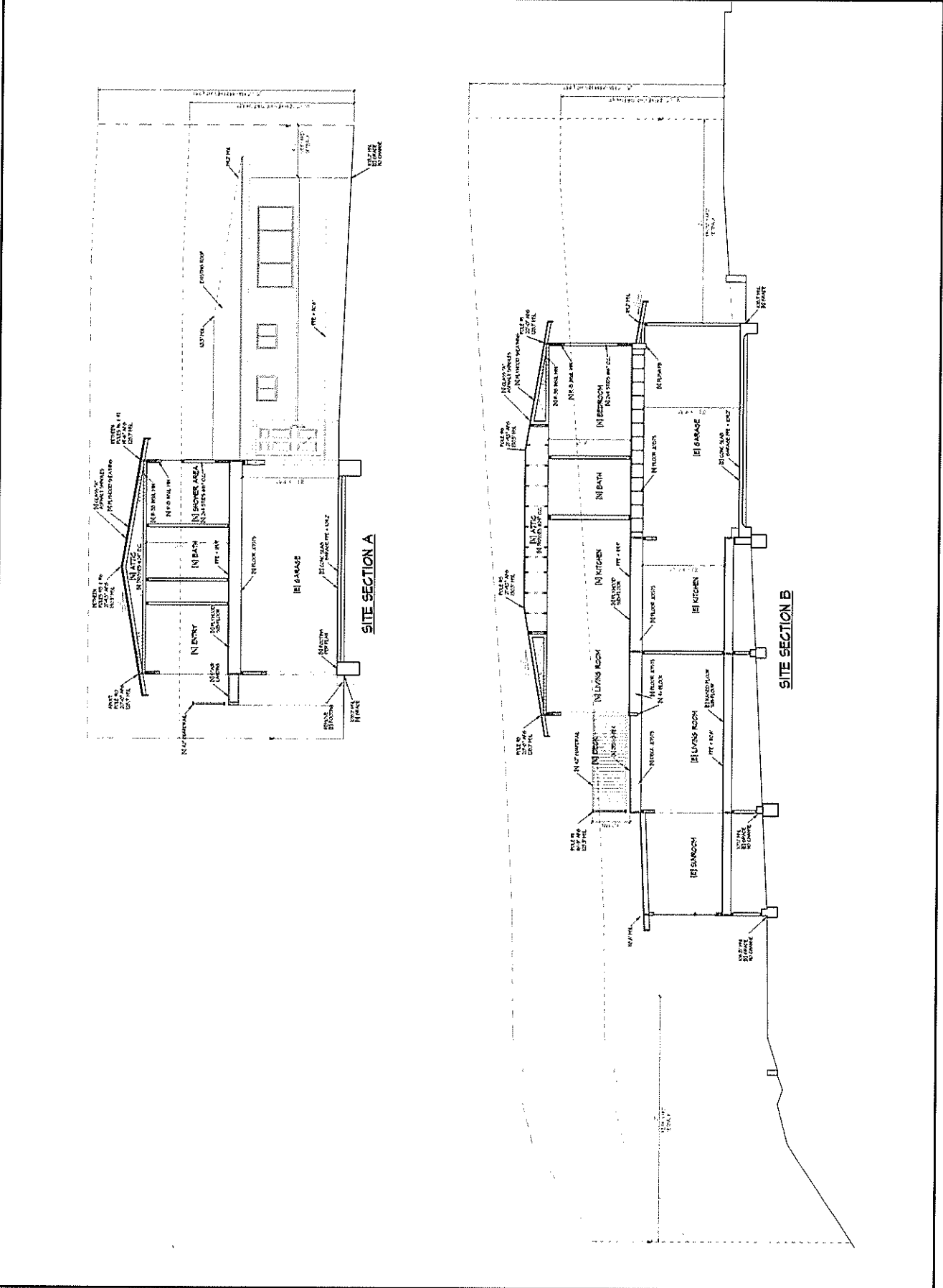
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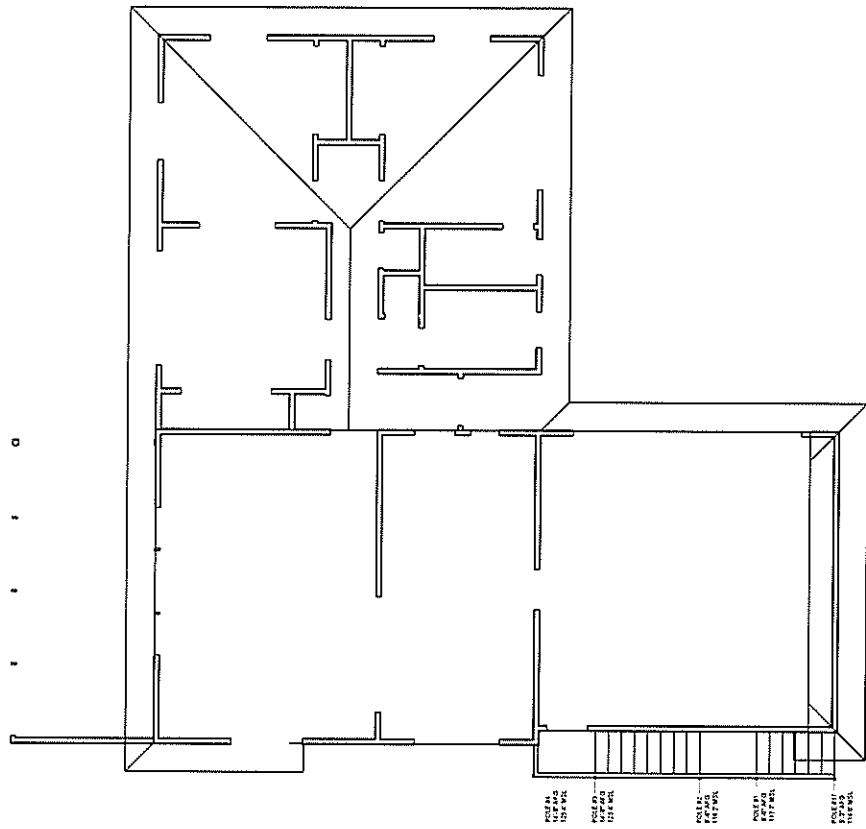
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FRONT (EAST) ELEVATION

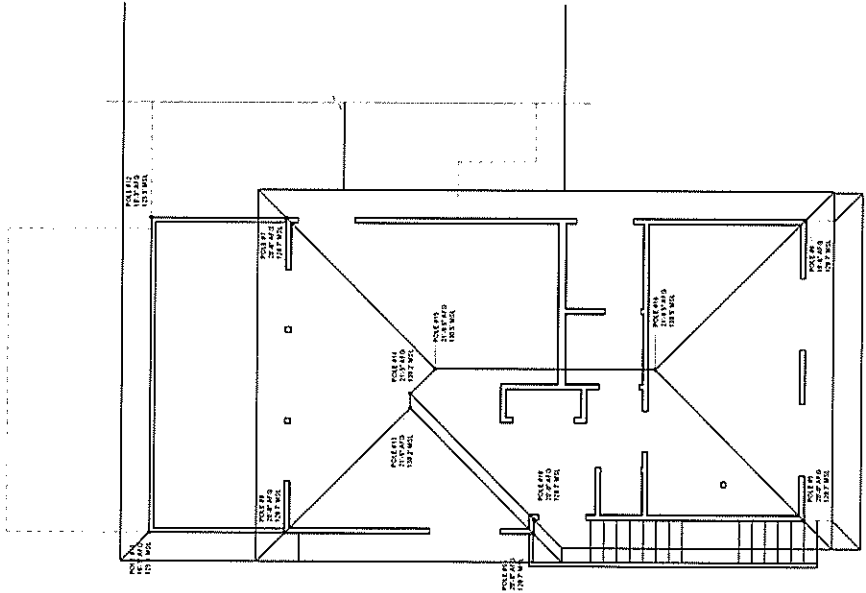


REAR (WEST) ELEVATION





FIRST FLOOR STORY POLE PLAN



SECOND FLOOR STORY POLE PLAN



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: January 9, 2019
ORIGINATING DEPT: City Manager's Department
SUBJECT: Council Consideration of Resolution 2019 – 004
Approving the Procurement by the Solana Energy Alliance of Greenhouse Gas Free Resources for 2019 – 2021

BACKGROUND:

At its meeting on February 28, 2018, the City Council approved the Solana Energy Alliance (“SEA”) Energy Procurement Strategy which set the base power mix to be from 50% renewable and 75% Greenhouse Gas-Free (GHG-free) sources. This commitment helps move the City toward achieving its Climate Action Plan (CAP) goals.

The City Council approved the SEA Energy Risk Management Policy (“ERMP”) at its March 14, 2018 meeting, which, among other things, established the transaction execution authorities for energy procurement. The proposed procurement of GHG-free resources for the period of 2019 – 2021 exceeds the established term limit authority of the ERMP of over 30 months and, therefore, requires City Council approval.

This item is before City Council to consider approving Resolution 2019 – 004 authorizing SEA to procure GHG-free resources for the three-year (36 month) period of 2019 – 2021.

DISCUSSION:

The City Council established SEA with the goal of offering cleaner energy, local control, rate savings compared to San Diego Gas & Electric (“SDG&E”) and supporting the Climate Action Plan’s aggressive goal of 100% renewable energy by 2035. SEA launched with its default program, SEA Choice, sourced from 50% renewable and 75% GHG-free sources. In addition, SEA offers SEA Green, it’s 100% renewable energy product.

CITY COUNCIL ACTION:

Recently, the prices of GHG-free resources have been going up, driven in part by Assembly Bill 1110 ("AB1110"). AB1110 makes changes to the Power Source Disclosure program, which discloses to consumers an energy supplier's sources of electricity. AB1110 requires disclosure of a supplier's greenhouse gas emissions intensity factors. Beginning in 2019, out-of-state renewable energy that is stored and delivered to SEA at a later date will still be considered renewable energy, but for emission reporting, the replacement energy source rather than the original renewable generator will be considered. This change in emissions reporting is driving an increased demand for GHG-free energy as the replacement source of energy.

Through its contract with the City of Solana Beach, The Energy Authority ("TEA") provides energy procurement services, including solicitation of energy sources to meet the energy demands of SEA customers. TEA also solicits the necessary renewable and GHG-free sources to ensure SEA is meeting its commitments of higher renewable and GHG-free energy. TEA monitors the energy demands of SEA and evaluates procurement needs based on forecasted energy demand and energy under contract.

At the last Energy Risk Management Committee ("ERMC") meeting, TEA proposed a 3-year (36 month) GHG-free energy transaction. The transaction would provide the GHG-free resources needed for SEA to meet its 75% GHG-free commitment, and the long-term agreement is of greater interest to GHG-free suppliers, which could result in more favorable pricing to SEA. The ERMC has analyzed the three-year contract proposal and expected financial outcomes from worst case scenario to best case scenario and compared them to the assumptions used in the latest SEA Financial Model (FIMO) presented to Council in November 2018. Under a worst case scenario, the three-year average for GHG-free resources is \$3.75 per MWh as compared to the FIMO assumption of \$3.65 per MWh for the three year average, resulting in an increased cost of \$5,699 total over the three years. Under a best case scenario (where SEA joins with other member agencies in TEA's portfolio and there is an abundance of hydroelectric power available), the three-year average cost would be \$3.19 per MWh, saving SEA an estimated \$25,609 over the three-year term. The ERMC believes that the minimal risk and financial implications are well worth the cost stability and potential cost savings that comes with securing a three-year contract. The FIMO already assumes an increase in per MWh of GHG-free resources from \$3.25 per MWh in 2019 to \$3.94 per MWh in 2021, and actual market rates could be higher based on applicable new regulations and increased competition in the marketplace. The longer-term contract provides stability to SEA's financial projections and reduces risk associated with market fluctuations.

CEQA COMPLIANCE STATEMENT:

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" under Section 15378(b)(5) of CEQA Guidelines.

FISCAL IMPACT:

There will be no fiscal impact to the City's General Fund as a result of this item, as SEA is established as a separate enterprise fund. The fiscal impact has been described in detail above in the Discussion section. In summary, the fiscal impact over the three-year contract term to SEA could range from a \$5,699 increase in projected costs to a \$25,609 savings in projected costs based on the FIMO presented to the Council in November 2018. However, the ERMCI believes the true value is in cost stability of a three-year contract and the reduction of risk associated with market fluctuations.

WORK PLAN: N/A

OPTIONS:

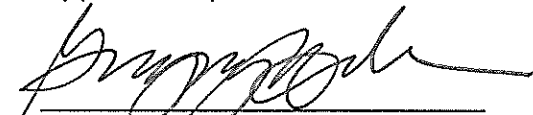
- Approve Staff recommendation and adopt the attached Resolution 2019-004.
- Do not adopt Resolution 2019-004.
- Provide further direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends the City Council adopt Resolution 2019-004 approving the execution of a 3-year (36-month) agreement for GHG-free energy and authorizing the City Manager to execute the appropriate documents.

CITY MANAGER RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2019-004

RESOLUTION 2019 – 004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING THE EXECUTION OF A THREE-YEAR AGREEMENT FOR GREENHOUSE GAS FREE ENERGY PROCUREMENT

WHEREAS, Community Choice Aggregation (CCA), authorized by Assembly Bill 117, is a state law that allows cities, counties and other authorized entities to aggregate electricity demand within their jurisdictions in order to purchase and/or generate alternative energy supplies for residents and businesses within their jurisdiction while maintaining the existing electricity provider for transmission and distribution services; and

WHEREAS, at its meeting on February 28, 2018, the City Council approved the Solana Energy Alliance (“SEA”) Energy Procurement Strategy which set the base power mix at 50% renewable and 75% Greenhouse Gas-Free (GHG-free) Sources; and

WHEREAS, the City Council approved the Solana Energy Alliance Energy Risk Management Policy (“ERMP”) at its March 14, 2018 meeting, which, among other things, established the transaction execution authorities for energy procurement; and

WHEREAS, at the February 28, 2018 City Council meeting, the Council authorize the official launch of the Solana Energy Alliance CCA, approved the energy procurement strategy, introduced the Energy Risk Management Policy and set the public hearing to consider CCA rates for the March 14, 2018 City Council meeting; and,

WHEREAS, the proposed procurement of GHG-free resources for the period of 2019 – 2021 exceeds the delegated term limit authority (over 30 months) and requires City Council approval; and

WHEREAS, at the last Energy Risk Management Committee (“ERMC”) meeting, TEA proposed a 3-year GHG-free energy transaction.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council approves Resolution 2019-004 approving the execution of a 3-year agreement for GHG-free energy and authorizing the City Manager to execute the appropriate documents.

PASSED AND ADOPTED this 9th day of January 2019, at a regular meeting of the City Council of the City of Solana Beach, California, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

DAVID A. ZITO, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: January 9, 2019
ORIGINATING DEPT: City Clerk's Department
SUBJECT: **Council Boards, Committees, & Commissions
Appointments**

BACKGROUND:

City Councilmembers serve on a variety of outside Boards, Committees and Commissions. City Council Policy No. 2 (Attachment 1) establishes guidelines for the City Council to appoint Councilmembers to share in the Council's representation on these outside agencies. The policy states that appointments will be made for two-year terms, unless otherwise stated by the Boards/Commissions/Committee, resulting in a biennial review to address expiring terms and changes in members due to an election/appointment. However, this policy does not prevent Council from making changes when necessary.

This Staff Report is before Council to review expiring terms and vacancies created by outgoing Councilmembers and establish new two-year terms for all positions, whether they are reappointments or new appointments, among the Council's Regional Boards, Committees & Commissions and Council's Standing Committees.

Regional Committee Terms

Regional committee terms may be set pursuant to their respective bylaws. Council Policy No. 2 states that any change of an appointee at mid-term shall complete the existing two-year term for which they are appointed.

Appointment Review

City Council historically reviews appointments annually and makes changes as needed and for the following events:

CITY COUNCIL ACTION:

Events Triggering Appointment Review	Annually	Bi-annually
Annual Mayoral Rotation: Reconfirm or assess the City Selection Committee appointment, if not the current Mayor.	x	
Agencies requiring annual confirmation of appointees (new, re-appointed, or no changes) i.e. SANDAG	x	
Reviewing any potential conflicts, changes in Councilmember schedules, or the desire to change current appointments.	x	
Term Expirations: Regional and Council Standing Committees (2 year terms)		x
General Election: Council reorganization of leaving and/or new members.		x

DISCUSSION:

Regional Committees (Attachment 2)

Attachment 2 contains the City Council's Regional Agencies' Boards/Committees/Commissions and their respective City representatives as appointed by Council. With the exception of the City Selection Committee, all Regional Boards/Committees/Commissions have a two-year term. Appointments were last made to these committees in January 2017 and May 2018, due to vacancies and appointed Councilmembers. The Regional chart has been modified with each organization's updates following an annual verification process, which was completed prior to this report.

City Selection Committee

The City Selection Committee generally meets once a year, but may meet as often as needed. This Committee is responsible for the appointment of area city members to the San Diego County Regional Airport Authority (SDCRAA) and also is responsible for the nomination, selection and appointment of a city representative to a city office on the San Diego Local Agency Formation Commission (LAFCO).

The City Selection Committee typically expects the current Mayor of each city to be the appointed committee member. However, because the City of Solana Beach does not have an elected Mayor and rotates the Mayor annually, past practice has been to appoint the League of California Cities Executive Committee appointee as the City's Selection Committee member. The City has taken this approach for the following reasons:

1. The City's annual Mayoral Rotation triggers the potential appointee of this appointment every January.

2. City Selection Committee meetings are generally held immediately before the League of California Cities meetings and at the same location for the convenience of the attending elected officials.

While the City Selection Committee typically assumes a city's Mayor will be their appointee, their bylaws allow for any member of the body to be appointed along with notification of alternates. While the City of Solana Beach's League appointee may or may not be the City's current Mayor, the City has generally appointed the current League of California Cities appointee to the City Selection Committee for the above reasons. Since Solana Beach rotates Mayors, this designation should be re-examined annually.

Stipend/Compensated Appointment Positions (identified on Attachment 2)

Certain agencies' bylaws provide for a stipend paid for each meeting's attendance. Appointments made by a governing body of elected or appointed members to serve as an officer of a board for additional pay requires disclosure when the nominated member participates in the vote for their own appointment. Subsequently, pursuant to Fair Political Practices Commission (FPPC) Regulation 18705.5, appointments providing additional compensation or a stipend of \$250 or more, within a 12-month period, must be disclosed on the Form 806 (Agency Report of Public Official Appointments). The City complies with the requirements of the Form 806, which is monitored, updated, and posted by the City Clerk, including making updates promptly when triggered. This procedure allows the governing body to operate with the entire body present, rather than members recusing their participation for each individual appointment, which could risk the presence of a quorum needed to complete the appointment process.

Standing Committees (Attachment 3)

Council Standing Committee appointments are two-year expiring terms and new appointments, or re-appointments, are required at this time. The current appointments were made in January 2017, and vacancies that occurred in April due to two City Council resignations were replaced with appointments to finish out those terms. Therefore, all appointments should be reviewed for reappointments or new appointments.

All appointments to these Boards/Commissions/Committees must be approved by a Council majority vote. It is recommended that appointments be made for each of the Regional and Standing Committees. However, procedures for making the appointments allow for them all to be made in one vote (unless recusals are enacted). Votes may also be taken on each individual Board/Commission/Committee, as well as each individual appointment position. Either way, the motion, motioners, and votes should be clearly communicated for the record.

CEQA COMPLIANCE STATEMENT: N/A

FISCAL IMPACT: N/A

WORK PLAN: N/A

OPTIONS:

- Approve Staff recommendation and review current appointments.
- Review and make any changes to existing positions.

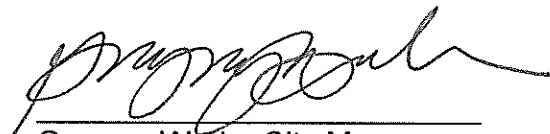
DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council:

1. Review the Regional Boards/Commissions/Committees to:
 - a. Determine the City Selection Committee 2019 annual term appointment.
 - b. Make new or re-appointments to all other agencies for new two-year terms.
2. Review Council Standing Committees and make appointments for a new two-year term.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Council Policy No. 2
2. Council Regional (*external*) Committee Chart
3. Council Standing (*internal*) Committee Chart

CITY OF SOLANA BEACH	Policy No. 2
COUNCIL POLICY	Date Issued: January 19, 1988 Revised: January 23, 2008 by Resolution 2008-22
GENERAL SUBJECT: Boards, Commissions & Committees	
SPECIFIC SUBJECT: Appointments of Councilmembers to Boards, Commissions and Committees	

PURPOSE

The purpose of this policy is to establish guidelines for appointment of Councilmembers to various Boards, Commissions and Committees.

- Council Regional Committees – not established by this Council.
- Council Standing Committees – established by the City Council.
- Council Ad Hoc Committees – established by the City Council.

POLICY

I. Regional Boards, Commissions or Committees (Outside Agencies)

1. The City Council shall divide appointments of the various Boards, Commissions or Committees so that all Councilmembers share in the representation on outside agencies.
2. The appointment shall be made by vote of at least three members of the City Council.
3. Appointments shall be made only at regularly scheduled Council Meetings.
4. Appointments shall generally be for a term of two years unless the regulations of the body to which the appointment is made requires a different term.
5. Appointments will be reviewed bi-annually in even numbered years to address expiring terms. This cycle is tied into the November Election cycle in consideration of Council reorganization.
6. When appointments are required at a different time than the even numbered year cycle, the appointments will follow the two year term, unless it is changed by Council reorganizations.
7. These guidelines do not prevent Council from annual reviews and changes at any other time, as determined by Council.

II. Council Standing Committees

(City sponsored committees that are ongoing and permanent in nature).

1. Council shall make appointments to Standing Committees sharing

- the responsibility among the members.
2. The appointment shall be made by vote of a majority of the City Council.
 3. Council shall make appointments to Standing Committees for a two year term.
 4. Appointments will be reviewed bi-annually in even numbered years to address expiring terms. This cycle is tied into the November Election cycle in consideration of Council reorganization.
 5. When appointments are required at a different time than the even numbered year cycle, the appointments will follow the two year term, unless it is changed by Council reorganizations.
 6. These guidelines do not prevent Council from annual reviews and changes at any other time, as determined by Council.

III. Council Ad Hoc Committees

(City sponsored committees that are temporary and are not intended to have a permanent existence).

1. Council shall make appointments to Ad Hoc Committees sharing the responsibility among the members.
2. The appointment shall be made by vote of a majority of the City Council.
3. The term of an appointment shall be for the duration of the Ad Hoc Committee, unless Council majority changes the appointment prior to the expiration of the committee.

IV. A Councilmember may serve any number of terms.

V. If a Councilmember chooses to relinquish an appointment during a term, the alternate shall serve as the regular appointee for the remainder of the term, unless a new appointment is made by the Council majority.

VI. The City Clerk shall maintain a list of Boards, Commissions or Committees with the meeting time and locations. The City Clerk shall periodically advise the Council of vacancies on all Boards, Commission and Committees.

Solana Beach City Council Regional Boards/Committees/Commissions (external agencies)

Listing only includes those positions required to be appointed by the Solana Beach City Council

	Committee	General Regular Meeting Schedule	Meeting Location <small>unless otherwise noticed</small>	Committee Contact	Appointed	Primary Representative / Alternate	Current Term <small>(per Policy No. 2, unless otherwise required)</small>	Term <small>(Begins following each election cycle, replacements follow existing term)</small>	Stipend	Mailing Address	Notes
1	City Selection Committee	2nd Mon of Oct. 11:00am <small>(or called as needed)</small>	Held at League of California Cities Mtgs or SANDAG Mtgs	Grace Andoh grace.andoh@sdcounty.ca.gov 619-531-4870	May 2018 May 2018	Edson Zito (alternate)	Jan 2018 - Jan 2019 Jan 2017 - Jan 2019	Annual	N/A	County of San Diego 1600 Pacific Hwy, Room 402 San Diego, CA 92101	External agency
2	CSA 17 County Service Area <small>Form 700 original signature</small>	1st Tues · 4:00-6:00pm Quarterly (Feb, May, Aug, Nov)	Solana Beach City Hall	Nicole del Toro Cummings Nicole.deltorocummings@sdcounty.ca.gov 619-285-6476 or 619-285-6429	May 2018 May 2018	Vacant Hegenauer (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	N/A	c/o EMS, 6255 Mission Gorge Road San Diego, CA 92120 www.sdcounty.ca.gov/hhsa www.sandiegocountyems.com	External agency
3	Escondido Creek Watershed Alliance (ECWA)	No Reg. Mtgs Meets As Needed	Varies <small>(provided on agenda)</small>	Teresa Chase 760-632-4641 tchase@olivenhain.com	May 2018	Vacant / Staff no alternate	Jan 2017 - Jan 2019	2 years (Unlimited Terms)	N/A	1966 Olivenhain Road Encinitas, CA 92024 http://escondidocreek.org/	External agency
4	League Ca. Cities Exec. Committee (SD County division)	2nd Mon 11:30am-1:00pm	Four Points Sheraton Hotel 8110 Aero Dr. San Diego, CA	Catherine Hill 619-733-1751 chill@cacities.org	May 2018 May 2018	Edson Vacant (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	N/A	P.O. Box 82081 San Diego, CA 92138 www.californiacities.org	External agency
5	League Ca. Cities Legislative Subcommittee <small>not currently active</small>	when Mtg called by Chair, usually 2nd Mon · Quarterly 10:30-11:30am	Four Points Sheraton Hotel 8110 Aero Dr. San Diego CA	Catherine Hill 619-733-1751 chill@cacities.org	May 2018 May 2018	Edson Vacant (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	N/A	P.O. Box 82081 San Diego, CA 92138 www.californiacities.org	External agency
6	League of Ca. Cities Coastal Cities Group	No Reg. Mtgs As Needed	By conference call	Erin Evans-Fudem 916-658-8250 eevans-fudem@cacities.org Derek Dolfie 916-658-8218 ddolfie@cacities.org	May 2018 May 2018	Edson Vacant (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	N/A	1400 K Street Ste. 400 Sacramento, CA 95814 www.californiacities.org	External agency
7	North County Dispatch JPA <small>Form 700 online filing using their e-system</small>	4th Wed · 11:00am Quarterly (Feb, May, Aug, Dec)	Rancho Santa Fe Fire Protection Dist Brd Rm 18027 Calle Ambiente Rancho Santa Fe, CA 92067	Larissa Patros (Acct/AdminMgr) 858-400-2811 lpatros@sdrecc.org Mina Sanchez (FinAdminAsst) 858-400-2812 gsanchez@sdrecc.org Christopher Herren (Administrator) 858-400-2801 cherren@sdrecc.org	May 2018 January 2017	Vacant Edson (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	\$50	P.O. Box 1206 Rancho Santa Fe, CA 92067-1206 www.ncdipa.org	External agency
8	North County Transit District <small>Form 700 original signature</small>	3rd Thurs · 2:00pm Dark in August	810 W. Mission Ave. Oceanside CA 92054	Anthony Flores, Clerk of Brd & Mgr of Administration 760-966-6553 aflores@nctd.org	January 2017 May 2018	Edson Vacant (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	\$150 / mtg not to exceed \$750 / month	810 W. Mission Ave. Oceanside, CA 92054 www.gonctd.com	External agency
9	Regional Solid Waste Assoc. <small>Form 700 original signature</small>	1st Thurs 9:00am-10:30am Quarterly (Jan, April, July, Oct)	Fletcher Cove Community Center	James H. Eggart 714-415-1062 jeggart@wss-law.com Susan M. Morilla 714-415-1020 smorilla@wss-law.com	May 2018 May 2018	Hegenauer Vacant (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	\$150 up to a max of 3 mtgs per month	James H. Eggart, General Manager c/o Woodruff, Spradlin & Smart 555 Anton Boulevard, Ste. 1200 Costa Mesa, CA 92626 RSWA.org	External agency
10	SANDAG Board of Directors <small>Form 700 online filing</small>	Business (4th Fri) 9:00am-12:00pm Policy Board (2nd Fri) 10:00am-12:00pm	401 B Street, Suite 800 (7th floor Brd Rm) San Diego, CA 92101	Michelle Posada 619-699-1912 mpo@sandag.org Tessa Lero 619-699-1991 Tessa.Lero@sandag.org	January 2017 January 2017 May 2018	Zito Edson (1st alternate) Vacant (2nd alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	\$150 Business \$150 Policy	401 B St. Ste. 800 San Diego, CA 92101 www.sandag.org	External agency
11	SANDAG Shoreline Preservation Working Group <small>Form 700 original signature</small>	1st Thurs · 11:30am Quarterly (Mar, June, Sept, Dec)	401 B Street, Suite 800 (7th floor Brd Rm) San Diego, CA 92101	Sarah Pierce (619) 699-7312 sarah.pierce@sandag.org Keith Greer (619) 699-7390 keith.greer@sandag.org	January 2017 January 2017	Zito Hegenauer (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	N/A	401 B St. Ste. 800 San Diego, CA 92101 www.sandag.org	External agency
12	San Dieguito River Valley JPA <small>(aka San Dieguito River Park) Form 700 original signature</small>	3rd Fri. 11:00am-12:30pm	County of San Diego 1600 Pacific Hwy Rm 302/303 San Diego, CA 92101	Brenda Miller 858-674-2275 x10 brenda@sdrp.org	January 2017 May 2018	Hegenauer Vacant (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	None Not authorized	18372 Sycamore Creek Rd. Escondido, CA 92025 www.sdrp.org	External agency
13	San Elijo JPA <small>Form 700 original signature</small>	2nd Mon · 8:30am	2695 Manchester Ave. Cardiff by the Sea Encinitas	Jennifer Basco 760-753-6203 x71 bascoj@sejpa.org	January 2017 May 2018 January 2017	Zito Vacant City Manager (alternate)	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019 By Laws	2 years (Unlimited Terms)	\$160	P.O. Box 1077 Cardiff by the Sea, CA 92007 sejpa.org	Joint Partnership
14	22nd District Agricultural Association Community Relations	2nd Tues · 10:30pm Expectations: No Mtg June / Nov 13th Mtg	Del Mar Fairgrounds Admin. Conf. Rm (2nd floor) Jimmy Durante Blvd. Del Mar, CA	Donna O'Leary 858-792-4490 doleary@sdfair.com	January 2017 May 2018	Edson Vacant	Jan 2017 - Jan 2019 Jan 2017 - Jan 2019	2 years (Unlimited Terms)	None	22nd Agricultural Association District 2260 Jimmy Durante Blvd. Del Mar, CA 92014 www.delmarfairgrounds.com	External agency

Stipends are per meeting unless noted. If "alternate" is not indicated, both councilmembers will serve as equal "primary" members. // Form 700 online filings refers to that agency's electronic online filing system.

Revised 1-2-19

Maintained by City Clerk's Ofc.

COUNCIL COMMITTEES (Councilmembers Appointed to Solana Beach Council Committees and Citizen Commission)

COMMITTEES - 2 year terms / On-Going Committees (Brown Act Compliant)

**SUBJECT TO
the "Brown Act "**

Standing Committee		Mtg Date/Time	Location	Contact	Primary Members	Appointed Date	Established Date
1	Business Liaison The purpose of the Business Liaison Committee is to coordinate and communicate with the Chamber of Commerce, Cedros Merchants Associations, and Village walk (Highway 101) Association on City/Business issues.	Regular Schedule Quarterly 3rd Mon 7:30am (Jan, Apr, July, Oct)	Solana Beach City Hall	City Mgr	Zito Edson	Jan 2017-2019 Jan 2017-2019	Reso 2005-146 10-26-2005
2	Highway 101/Cedros Avenue Development Committee This committee shall coordinate and communicate with the Highway 101 Village Walk Association regarding funding mechanisms to revitalize the Highway 101 corridor, address landscape issues in these areas, and review general business development.	As Needed	Solana Beach City Hall	City Mgr	Edson Vacant	Jan 2017-2019 Jan 2017-2019	Reso 2007-059 05-23-2007
3	Fire Department Management Governance & Organizational Evaluation This committee explores and evaluates potential fire department governance and organizational structural opportunities, possibly with other participating entities involved in the Agreement for Cooperative (Fire) Management Services.	As Needed	Encinitas or TBD	City Mgr	Edson Hegenauer	Jan 2017-2019 Jan 2017-2019	Reso 2017-012 1-25-17
4	Interstate-5 Construction This committee shall gather community input and address community concerns regarding issues related to the California Transportation Department's proposed I-5 widening project.	As Needed	Solana Beach City Hall	City Mgr	Edson Zito	Jan 2017-2019 Jan 2017-2019	Reso 2007-179 11-28-2007
5	Parks and Recreation This committee shall have delegated authority to develop work plan tasks associated with the Parks and Recreation including the consideration of impact fees, long and short term objective, and the Parks and Recreation reserve account.	As Needed	Solana Beach City Hall	City Mgr	Zito Vacant	Jan 2017-2019 Jan 2017-2019	Reso 2011-023 02-09-2011
6	Public Arts This committee shall have a delegated authority to develop work plan tasks associating with public arts such as the Rail Trail, Public Art Master Plan and other public arts projects. The committee will also serve as liaison to the Public Arts Advisory Commission and the other art and cultural organizations.	As Needed	Solana Beach City Hall	City Mgr	Vacant Hegenauer	Jan 2017-2019 Jan 2017-2019	Reso 2005-146 10-26-2005
7	School Relations This committee shall handle relations with San Dieguito Union High School District, Solana Beach School District and Solana Beach and private schools located within the Solana Beach boundaries.	Regular Schedule Quarterly 1st Thurs 7:30 am (Mar, June, Sept, Dec)	Solana Beach City Hall	City Mgr	Hegenauer Vacant	Jan 2017-2019 Jan 2017-2019	Reso 2007-011 01-10-2007
8	Solana Beach - Del Mar Relations To discuss and address items of mutual interest of each City.	As Needed	TBD	City Mgr	Zito Vacant	Sept 2017-2019 Sept 2017-2019	Reso 2017-148 9-27-2017
Citizen Commission		Mtg Date/Time	Location	Contact	Primary Members	Appointed Date	Established Date
1	Climate Action Commission This committee shall assist in developing a Climate Action Plan, including updating the City's Greenhouse Emissions Inventory, setting reduction targets, implementing mitigation measures and performing periodic monitoring, verification and evaluations.	Regular Schedule Monthly 3rd Wed. 5:30pm	Solana Beach City Hall	City Mgr	Hegenauer Vacant	Jan 2017-2019	Reso 2015-127 11-04-2015

SUBJECT TO the "Brown Act"

* Not required to establish a regular mtg schedule.
* If a regular mtg schedule is established, formally adopted, agendas must be posted 72 hrs prior to the regular meeting.
* Otherwise, non-regular mtgs shall meet required noticing for special meetings (24 hrs. prior to meeting)
* All Standing Committee Mtgs are Open to the Public